



“To support a connected, sustainable and thriving community”

Minutes

Board meeting 7th November 2022
Little River Service Centre 7.30pm

Anthony Rimell – Chairman
Vanessa Mitchell – Vice Chair
Craig Roberts – Trust Treasurer/Accountant
Bonnie Roberts
Donald Matheson
Alex Lee
Lyn Leslie
Ryan Bucknell
Luanne Gordan
Ben Marsh
Kelly Berry

Advisors: Ms Penelope Goldstone/ Ms Jane Harrison

Banks Peninsula Community Board: Lyn Leslie

Project Coordinator/Secretary: Fiona McLean

Wairewa Runanga Representative: John Boyles

Members:

Meeting open 7.30pm

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Call to order, chairman's address, welcome and introductions
Welcomed Rhonda Rimmel and Alison Evans

Declarations of Conflict of Interest – Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

Apologies: Mario, Bonnie

Moved that the apologies be accepted

Moved: Anthony Seconded: Craig

Carried Unanimously: Yes

New Members: None

Confirmation of previous minutes and matters arising

The minutes of the board meeting held 7 November are available.

The Board members are asked to confirm that these minutes are a true and accurate record of the meeting.

Moved: Craig Seconded: Vanessa

Carried Unanimously: Yes

Statement of Accounts

Moved: That the accounts as presented be passed for payment and that the statement of income and expenditure be accepted:

Moved: Anthony Seconded: Ben

Carried Unanimously: Yes

Please see at the end of the minutes

Reports of committees/Members

Rhonda Rimell – Senior Hui

There was a great turn out with about 50 people attending. The Wairewa Runanga will be donating \$1,000 to the LRWCT. Craig will send a donation receipt. Rhonda phone everyone on the phone list to get an idea what they would like in future Senior Hui's. As a lot of them now live out of the area, transport is the main issue, looking at maybe being able to use the Wairewa Runanga van that they have just purchased. There was amazing history told at this event about the local area, hoping to use this at next year's event, with photos, story board or people taking etc. Rhonda would like to start a small committee with the Runanga and local person to help with this event. Look at different advertising ways. Local newspaper, Lincoln, Halswell, community radio etc. Also, to get people on the phone list to invite other people, neighbour etc. Reword the advertising starting in June. "What's On" advertise earlier. Get the Wairewa Marae to advertise as well. Do a mail drop a couple of weeks before event. The food was amazing, Little River Playcentre did a great job. Everyone talked how great it was. Rhonda is happy to continue with running this event. Alison Evans mentioned that there are CCC vans that you can use for event like this. To investigate this – Rhonda.

Anthony - Flooding Hui

Anthony had a meeting with a few people from the Flooding Hui, Anthony would encourage other people to get involved on this sub-group committee. They are focusing on the flooding process and what we are going to do together with CCC, ECan and other groups. Anthony, Ryan and Ben met and had a small meeting. Ben was to meet with Jane Harrison to talk about all the information to be put

together so we can have a specific website page, just the LRWCT oversight of the flooding, and who does what. This will be a factual page and where people can ask questions. Ben had a meeting with Jane, was sending Ben information, Jane has been on leave so will come back to us in December meeting. Look at the Water's rating group, this will have to go through a renewal and consultation. Mario, Ryan and Ben on this sub-group to investigate this. The website will not be the only way to get information, Facebook page, mail drops etc. This is a joint partnership with CCC, ECan, NZTA, Runanga, Water Rating District. Communication is a big issue with the CCC, they need to give more information out to the community with what is happening in the area. Drainage work that is going on now for example. The community doesn't know what they are doing.

Fiona – Community Breakfast

Fiona had the Community Breakfast poster for everyone to have a look at, and that they were going up around the village the next day. Fiona & Vanessa to do the online shopping and then Fiona to click and collect, Fiona to get the bacon & sausages for Heller's, need people to help on the day. Roster for the day: Mario, Lyn, Donald, Craig, Anthony, Rhonda, Steve, Fiona, Ben, Ryan have all put their hands up to help on the day. Vanessa having a survey on the bike pump track, Fiona/Donald having a survey on the ridesharing. Breakfast is running 9.00am to 12.00 noon, will need help from 7.00am Sunday morning. Set up will be Saturday night. Donald has offered to supply cups & plates, great for sustainability.

Alison Evans - Hilltop Reserve (part of her consultation to the community)

Alison gave us a brief overview on her role, Alison is a Park Ranger, working for the CCC and works from Vitoria Park three days a week and two days a week at Duvauchelle. Alison's role is biodiversity and she leads a team of 12 rangers and we look after the biodiversity in over 40 reserves in Port Hills alone and have a number of reserves in Banks Peninsula area, Te Oka & Misty peak at the back of Akaroa. We are working with multi-agency with different projects, pest free BP on the wild side and Kaitorete Spit. Alison's role is to manage these rangers who are managing all these reserves, there is also a team called the Recreation team, two people from Little River that work in the team are John Fitch & Nick Singleton.

One of the projects that Alison is working on is at the Hilltop – On the left hand side is a reserve, beside Harmers Track, this reserve has a lovely old mature kahikatea tree growing, also a spring and wetland area. It is 4ha in size and Alison is seeking funding to plant this out. There is a community project within the CCC (community partnership project) they have sorted a sponsor to help look after this project, they have received funding for the plants and maintenance for the next 3 years. This is fantastic news and Lincoln University have agreed to adopt this project. Now community consultation must happen. Firstly, that the Runanga are happy with this project, Alison to have a hearing with the Runanga. Decision report to the BPCB, they will decide the outcome. Planting to take place in June/July only a small window for this to happen.

Anthony – quarterly newsletter

Fiona & Anthony have been talking about putting out a quarterly newsletter, this is to connect to the community other than the Facebook pages, website, 'What's On' these are key lines in communication to the community – but want to reflect on what the LRWCT have done over the last quarter. Photos and small write ups on the project we have worked on. Small report from the Chairman, what the LRWCT do. Look at getting this out the end of December. If you have any ideas on what you would like in the newsletter, please let Fiona know. Donald said the way to manage this is to write the piece as we go, as some things can be forgotten. This is a shared project with everyone to contribute. Also, the person who is running the project is the best one to write the article. This newsletter highlights what has been achieved this year.

Donald – project brief refresher of games trailer

Donald – Project Brief Refresher of games trailer

Feedback that the games are limited and there's little sports gear, Barbecue is at the end of its life.

The trailer has 4 booking in December already, so there is continued demand.

Donald has requested that we get balls, frisbees and cricket set from rebel sports \$129.00

Bins to store the games from Warehouse \$60.00

Weber Q 2000 \$649.00

Weber Q 2000 portable stand \$189.95

The old BBQ to put on the LR/BF residents page and sell for \$20.00

Motion: To purchase the games and Weber for the games trailer

Moved: Anthony

Seconded: Vanessa

Carried Unanimously: Yes

Fiona – on behalf of Annette Gray Birdlings Flat Committee Santa's Grotto party

Date of party is 11th December at Birdlings Flat Hall. Annette has received donations of xmas trees, decorations, presents and wrapping paper. The Community Hall at Birdlings Flat have given Annette \$450.00 towards this event. This event is for all children of families in our community. Annette is requesting \$100.00 towards presents, \$80.00 towards ice blocks, \$100.00 towards sausages, \$30.00 towards cordial soft drink, \$70.00 towards water.

Fiona to find out if Little River children are included, and if the \$100 towards presents be spent on books? Let Annette know that we can get sausages cheaper, if she wishes. Fiona to email everyone in November with Annette's response and then to vote on what you would be happy to support.

Vanessa – Bike Pump track

Vanessa had the two proposed bike pump track information sheet, one is modular and the other is one was from Damion Doyle who was going to design one, but we haven't heard from him.

Vanessa has met Carl from Limitless, Carl has done bike tracks in the North Island for different Councils and school, he is wanting to get some up in the South Island, is in talks with Selwyn Council and us. He has sent through a couple of designs – this is to go in the green space 30x30.

Either a number 8 loop or a L shape and the halfpipe connects to the track. Vanessa will price up both and get back to us. Also have the brochure at the Community breakfast for the community to tick what they like and get feedback. Vanessa to check with Jane what the CCC process is to some we have done enough public consultation. Funding to apply for Lotteries Community fund– this open 4 January 2023. We will have to provide 1/3 funding outside of Lotteries, Vanessa has been speaking to Bikes in School, torpedo 7. Fiona and Vanessa to look at funding from RATA. December.

Meeting closed 9.35pm

Certified as a true and correct copy of the minutes:

Signed: _____ Anthony Rimell – Chair

Signed: _____ Fiona McLean - Secretary

