



Minutes

Board meeting 5 September 2022
Little River Service Centre 7.30pm

Anthony Rimell – Chair
Vanessa Mitchell – Vice Chair
Craig Roberts – Trust Treasurer/Accountant
Mario Downes
Bonnie Roberts
Donald Matheson
Alex Lee
Lyn Leslie
Ryan Bucknell
Luanne Gordan
Ben Marsh
Kelly Barry

Advisors: Ms Penelope Goldstone / Ms Jane Harrison
Banks Peninsula Community Board Member: Ms Tori Peden
Project Co-Ordinator: Fiona McLean
Secretary/Note Taker: Fiona McLean
Wairewa Runanga Representatives: John Boyles
Members:

Meeting opened: 7.45pm
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1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. New Members
5. Confirmation of the previous minutes and matters arising
6. Accounts
7. Reports of Committees
8. Representations from the members/public
9. Date and time of next meeting
10. Close of meeting

1. Call to order, Chairman's address, welcome and introductions
Jaleesa Panirau, Robin Wybrow, Kelly Barry

2. **Declarations of Conflict of Interest** - Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

3. **Apologies:** Ryan, Alex, Jane

Moved that the apologies be accepted:

Moved: Bonnie **Second:** Ben

Carried Unanimously: Yes

4. **New Members**

5. **Confirmation of previous minutes and matters arising:**

The minutes of the Board meeting held Monday 1st August were emailed to Trustees.

The Board members are asked to confirm that these minutes are a true and accurate record of the meeting.

Moved: Craig **Second:** Lyn

Carried Unanimously: Yes

6. **Statement of Account**

Please see statements at the end of the minutes

Moved: That the accounts as presented be passed for payment and that the statement of income and expenditure be accepted

Moved: Anthony **Second:** Bonnie

Carried Unanimously: Yes

7. **Reports of Committees/Members**

Kelly – Kelly started with a lovely mihi and then a brief history of her background, when she moved to Little River, what her role is as General Manager for the Wairewa Runanga. What her vision is going forward is for her people, and that she is super committed to the role.

The marae have lots of project in the pipeline, the first priority is to her people. They have developed their strategic plan for the next five years. Kelly was interested to know what the LRWCT wanted to know from the Runanga, and why we wanted the connection with the Runanga? It is important that the Runanga has a relationship with the community. Kelly is excited to slowly get to know the community. Kelly has started a vegetable garden and hopes to grow it into a market garden.

Jaleesa – Jaleesa is the chairperson for the Wairewa Runanga, has moved to Little River, her focus is firstly and foremost our people – getting them back to Little River, environment issues. Jaleesa likes to observe and listens, she said she doesn't say much, but when she does speak it is usually direct, straight to the point.

Robin – Robin has the same focus as Kelly & Jaleesa – on our people. Robin has spent his

time focused on what he saw as big issues – the lake, which they have now got the toxic area the use to occur in the lake has been knock on the head by 99.7%. Robin is working on a fishing passage into the lake, with support from Ecan, CCC, DOC. Sometime in the near future there will be a meeting with the community to explain, so everyone can understand what this means. Environment has been the priority. Building capacity and increasing opportunities for our people to move back to what we call home. Planting project with Orion planting regeneration of the property in the Southern Bay with native plants.

Fiona - We were successful in receiving \$14,000 for operational costs \$3,000 for the BP walking festival, from Strengthening Communities Fund. Donald has a application in at Selwyn District Council for further funding for the BP Walking festival, \$3,000.

Proposed Dog exercise area – money may have been found to pay for the fencing/planting, this is left over from the playground redevelopment. Fiona to find out more information for next meeting. As Goldpine (fencing materials) has an account with CCC we will just need to get a purchase order to purchase the fencing, Fiona to get a couple of quotes for fencing contractors for labour. As the LRWCT built Birdlings Flat Hall we are able to just send an invoice directly to CCC for payment of the labour. Fiona is meeting with Living Streams to discuss a planting plan and costings. As the CCC engagement team are going to door knock and send out flyers to the surrounding homes/businesses, we are leaving till this consultation has finished and then we can advertise and let the community know all the details including when it will be open. Janet and I are working on having a large poster at the community breakfast with all the details and when it will open. Hopefully end of November at the latest. Community Garden – just waiting until it can go to the new community board after the elections, just waiting on a slot in either November/December meetings. Joanne will arrange this, and let me know when it will come on the agenda.

Sumertime with your neighbour – I have applied for this grant - \$200.00 to go towards music at the community breakfast, it is the same weekend of the drum festival so Marcus is arranging for drummer's to attend. Marcus has supplied a project brief for the drum festival, we have agreed to pay \$500.00 towards the drummers music at the community breakfast.

Senior Hui – Fiona has passed all the information on to Rhonda. Rhonda and Theo for the Runanga are going to work together including the poster etc. Kelly and Fiona are happy to offer help if needed. Fiona to contact Ali from Little River Playcentre to arrange the catering for the event.

Community Breakfast is Sunday 20th November. At the rugby club rooms. 9.00am to 12pm Flower Power garden tour. Project brief from Kathy asking if she could hold a volunteer thank you afternoon tea for the volunteers that open up their gardens for two days. Kathy held this the last time and it was very successful.

Motion: \$300 towards the volunteer thank you afternoon tea, for opening their gardens for two days over the Flower Power Weekend.

Moved: Lyn Seconded: Craig

Carried Unanimously: Yes

8. Resrepresentation from the members/public

9. Date and time of next meeting 3 October 7.30pm Little River Service Centre.

10. Close of meeting 9.47pm

Cash Summary
Little River Wairewa Community Trust
For the month ended 31 August 2022
Including GST

	Aug 2022	YTD Actual
Income		
Okuti River Project Grants Received	\$0.00	\$5,750.00
Total Income	\$0.00	\$5,750.00
Less Operating Expenses		
Accountancy /Treasurer	\$0.00	\$2,495.50
Advertising	\$43.13	\$43.13
Bank Fees	\$16.95	\$33.90
Insurance	\$0.00	\$1,254.40
Rent & Venue Hire	\$80.00	\$80.00
Secretary fees	\$2,400.00	\$3,600.00
Subscriptions	\$53.47	\$106.94
Website Costs	\$2,622.00	\$3,222.00
GST Payments	\$735.42	\$735.42
Total Operating Expenses	\$5,950.97	\$11,571.29
Operating Surplus (Deficit)	-\$5,950.97	-\$5,821.29
Net Cash Movement	-\$5,950.97	-\$5,821.29
Summary		
Opening Balance	\$107,206.66	\$107,076.98
Plus Net Cash Movement	-\$5,950.97	-\$5,821.29
Closing Balance	\$101,255.69	\$101,255.69

Expenses to pass meeting 05.09.2022

<u>Invoices paid since last meeting 01.08.2022</u>			
02/08/2022	Fiona McLean	Invoice 69 11 July 2022 to 29 July 2022	1,200.00
02/08/2022	Peninsula Media Ltd Inv 125	work 04/07/22 to 15/07/2022	483.00
02/08/2022	Peninsula Media Ltd Inv 126	work 18/07/22 to 27/07/2022	690.00
17/08/2022	The Akaraoa Mail	inv-23312 AGM Advertising	43.13
17/08/2022	Birdlings Flat Community Centre	inv 0006 use of hall for meetings	80.00
17/08/2022	The Design Company	Website Hosting	276.00
17/08/2022	Peninsula Media Ltd Inv 129	work 01/08/22 to 12/08/2022	690.00
17/08/2022	Peninsula Media Ltd Inv 131	work 15/08/22 to 25/08/2022	690.00
17/08/2022	Fiona McLean	Invoice 70 30 July 2022 to 14 August 2022	1,200.00
29/08/2022	Inland Revenue	GST due for the period June-July 2022	735.42
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			5,880.55

Funds Received

Nil

<u>Expenses to pass meeting 05.09.2022</u>			
31/08/2022	Lyn Leslie	reimburse Domain name renewal	32.77
15/08/2022	Peninsula Media Ltd Inv 129	work 01/08/22 to 12/08/2022	207.00
20/08/2022	Alison Evans	Reimburse Okuti River Proj Planting Costs	522.30
31/07/2022	Tony Quigley	Okuti river Project work	1,520.00
10/08/2022	Kathryn Grant	Reimburse Vistaprint for Flower Power event	148.32
22/08/2022	Darryl Johnstone	Okuti river Project work	680.00
Total			<hr/>
			3,110.39