



## Minutes

Monday 1 November 2021 Birdlings Flat Hall

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- Bonnie Schenkel
- Donald Matheson
- Alex Lee
- Lyn Leslie
- Ryan Bucknell
- Anthony Rimmell
- Luanne Gordan

**Advisors:** Ms Penelope Goldstone / Ms Jane Harrison

**Banks Peninsula Community Board:** Ms Tori Peden

**Project Co-ordinator:** Fiona McLean

**Secretary:** Fiona McLean **Note Taker:** Fiona McLean

**Wairewa Rununga Representatives:** John Boyles

**Members:**

**Meeting opened:** 7.30pm

### Index

1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. New Members
5. Confirmation of the previous minutes and matters arising
6. Accounts
7. Reports of Committees/Members
8. Representations from the members/public
9. Date and time of next meeting
10. Close of meeting



## **Lyn - Media Workshop Report**

In September Lyn held two media workshops with support and funding from LRWCT.

The two workshop where for social media workshops for the Little River business area community.

Who wanted to learn more about social media and how to use it for their individual purposes, especially in this tough time. 13 People attend the two workshops. Also talked about strategy planning and marketing. Everyone received a great base to work from. Feedback form - most people found it extremely helpful. More and more people are going online with their business and need the help on making this work. Good for networking within the business's that attended. Getting business together and working with one another. This was set at beginner level setting up Facebook page etc. Learn how to schedule posts. Lyn was very thankful for the support from LRWCT.

Maybe look at more for next year.

## **Drum Festival**

Last month we had a request for funding for the Drum Festival - the Trustees want some more information. Especially the community benefit.

The response from Marcus was - We can invite locals to the two evening concerts for free if we get the support from the Trust. These are two great bands - Yurt Party and Rhombiod, playing the Friday and Saturday night evenings 8.00pm -10pm. There may well be a silent disco after the Saturday evening event. The school performances have never panned out as the school has a sports on the Friday, but I can ask again and get back to you.

This is limited to 100 people due to Covid 19.

Ryan to contact Marcus - What is the Community Benefit ? how many local's will benefit. Especially with the limit of 100 people at this event.

## **Lyn - Direction for 2022**

Leave to the next meeting due to several Trust members away.

Lyn gave a quick run-down on this. Lyn & Fiona talked about the direction for 2022 and what do we want the funding to go towards, what funders Fiona needs to apply too. Application due date etc.

What are our/community goals for 2022.

Anthony - buy more gazebos so we can hold events outside

Environmental projects

Coronation Library

Walkways, Dog exercise area

Support business - workshop/expo

Working with the Rununga - making the lake healthier

## **Anthony - Community Garden**

Janet has drawn a mock up of the proposed garden design for the community garden. This is just for some ideas on what the garden could look like. We were use this as a starting point. Please see attached. Behind 91 Western Valley Road. There is a unformed legal road that you can access.

Anthony lives in front of the proposed site. We are having a meeting with council staff next week to find out if this site is available, and what the next steps are. There is already a tunnel house that can be used and water to the site.



Proposed  
Little River  
Community Garden



Some text in here



The proposed site



Artist impression of how the garden might look

**Expenses to pass meeting 01.11.2021**

<b><u>Invoices paid since last meeting 11.10.2021</u></b>			
18/10/2021	Peninsula Media Ltd Inv86	Lyn Leslie Website work 09.10.2021	600.00
18/10/2021	Peninsula Media Ltd Inv85	Lyn Leslie Social Media course Costs for community	1,452.00
18/10/2021	Spark	Birdlings Flat Phone	63.54
18/10/2021	Goodnature Limited	CO2 cannisters for traps ( Trap Library)	172.07
18/10/2021	Fiona McLean	Invoice 51 27/9/21- 10/10/21	1,200.00
			<hr/>
			3,487.61
<b><u>Funds Received</u></b>			
20/10/2021	Lotteries NZ Grant		46,000.00
22/10/2021	Trailer Income	banked in cash from Donald	150.00
			<hr/>
			46,150.00
<b><u>Expenses to pass meeting 01.11.2021</u></b>			
26/10/2021	Peninsula Media Ltd Inv87	Lyn Leslie Website work 09.10.2021	570.00
01/11/2021	Fiona McLean	Invoice 52 11 -31 Oct 2021	1,200.00
	Fiona McLean	Reimburse for printer toner	79.99
25/10/2021	Spark	Birdlings Flat Phone	63.58
22/10/2021	Birdlings Flat Community Centre	Fee for meetings use of premises as agreed	90.00
			<hr/>
	Total		2,003.57

**Cash Summary**  
**Little River Wairewa Community Trust**  
**For the month ended 31 October 2021**  
**Including GST**

	<b>Oct 2021</b>	<b>YTD Actual</b>
<b>Income</b>		
Christchurch City Council Grant:	\$0.00	\$17,000.00
Lottery Grants	\$46,000.00	\$46,000.00
Trailer Hire Income	\$150.00	\$150.00
GST Refunds	\$0.00	\$619.04
<b>Total Income</b>	<b>\$46,150.00</b>	<b>\$63,769.04</b>
<b>Less Operating Expenses</b>		
Accountancy /Treasurer	\$2,498.18	\$2,498.18
Bank Fees	\$15.95	\$63.80
Computer Costs	\$0.00	\$32.77
Donations to other organisations	\$0.00	\$500.00
Insurance	\$0.00	\$1,227.43
Little River Playground/recreatio	\$0.00	\$402.50
Secretary fees	\$2,400.00	\$7,553.95
Subscriptions	\$52.67	\$207.92
Telephone & Internet	\$63.54	\$254.50
Trap Library	\$172.07	\$172.07
Website Costs	\$2,562.00	\$6,107.13
<b>Total Operating Expenses</b>	<b>\$7,764.41</b>	<b>\$19,020.25</b>
<b>Operating Surplus (Deficit)</b>	<b>\$38,385.59</b>	<b>\$44,748.79</b>
<b>Net Cash Movement</b>	<b>\$38,385.59</b>	<b>\$44,748.79</b>
<b>Summary</b>		
Opening Balance	\$85,696.34	\$79,333.14
Plus Net Cash Movement	\$38,385.59	\$44,748.79
Closing Balance	\$124,081.93	\$124,081.93