



Minutes

Monday 1 February 2021 Little River Service Centre

Board Members

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- Bonnie Schenkel
- Donald Matheson
- Alex Lee
- Lyn Leslie
- Ryan Bucknell

Secretary: Fiona McLean Note Taker Fiona McLean

Advisors: Jane Harrison

Banks Peninsula Community Board: Tori Peden

Project Coordinator: Wairewa Rununga Representative: John Boyles

Meeting opened

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1. Call to order, Chairman's Address, welcome and introductions

Motion put forward: That Vanessa is acting Chair while Mario is away for the months of

February/March.

Moved: Lyn Second: Craig

Carried Unanimously: Yes

2. **Declarations of Conflict of Interest** – Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

3. **Apologies:** Moved that the apologies be accepted: Bonnie, Mario, Tori, Donald

Moved: Vanessa Second: Craig

Carried Unanimously: Yes

4. **New Members – Non**

5. **Confirmation of previous Minutes and Matters Arising:**

The minutes of the Board meeting held on Monday 7 December 2020 were emailed to you. The Board members are asked to confirm that these minutes are a true and accurate record of the meeting.

Just as a reference in December Minutes that the website for John Stroh Tourism Website is bankspeninsula.kiwi

Moved: Vanessa Seconded: Craig

Carried Unanimously: Yes

6. **Representations from Members/Public**

Jane Harrison CCC Community Development Advisor – Report

Long term plan is open for public consultation in March - groups like LRWCT to put forward a submission. The Trust has been very successful in the past with this. We are still post covid so money is still very tight. Do another push with the playground. Jane is happy to support the Trust - is there any new projects that you would like to start - Community Garden etc, and also talk to the Community Board what is high on your list of projects.

Drainage - the drainage and flooding term are coming out to the Community Board meeting being held 15 Feb in Little River. There has been a lot of work done on this. Once it has gone to the Community Board and has been approved it will become public.

Vanessa to go along to the Community Board meeting to talk about the playground design and offer the Trust's support in the design.

At the Community Board meeting they will decide on the Penguin application for funding - we should know later in the day.

In Jane's area report which goes to the Community Board, will let them know that after the 3D speed humps were put down in December 2020, that this was the final stage of the Village plan that

was in the Little River Big Ideas document. We have had a meeting with interested community members about leasing land behind the craft station/ cafe etc, they are looking at starting the Village Plan 2. Janet is drawing up a plan on what the community members would like to use the land for, some are for business, Ponies 2go, Petting Zoo, Farmers Market, Bike Track, Community Garden. More to come once the mapping of the area has been completed and then taken to other members of the community for contribution etc. This will then be taken to council.

6. Representations from Members/Public

Report for Lyn - The new website is coming along. Lyn showed us the draft/mock up website. Has appreciated all the feedback. Titles include Explore, Stay, Eat, Community, Events. There is still a lot of tweaking to be done - font change, photo change, home page image smaller etc. Lyn has been contacting the 302 people to update their latest information so when the new website goes live all the details are correct. This has taken about 40/50 hours, with about the same to complete. Going to have another meeting with Donald, Vanessa, Ryan, Fiona to go over the finer details before the next meeting.

7. Statement of Account LRWCT please see attached.

Fiona to find minutes where \$5000 for the Okuti outdoor classroom/walkways was agreed to. Alison is coming to the March meeting.

Moved: Vanessa Second: Ryan
Carried Unanimously: Yes

9. Report of committees/Members

Vanessa sent out a request to the Trustees asking what they would like to champion for 2021. What their plans and inspirations are for the Trust in a whole. Where do we want to head?

Vanessa - Playground, Boardwalk in swell, fencing, walkways project.

Lyn - Playground, walkways, continue with funding

Alex - Playground, drainage works - directly affects him

Ryan - Township speed 50km, Coronation Library

Craig - Drainage, passing on financial reporting to Fiona

Donald - New members, written submission

John - Speed limit down to 50km pass the Marae.

Vanessa let everyone know that the 2021 Lotteries funding round has opened and that it was time to apply for funding.

Funding - Motion: To apply to Lotteries 2021 funding round for \$75,000.

Moved: Vanessa **Second: Ryan**
Carried Unanimously: Yes

10. Representation from members/Public

Contract for Fiona - Lyn and Vanessa to prepare Fiona's new contract, discussion via email to other Trustees, and bring to the March meeting. Fiona to get more training with Zero. Fiona would like to investigate purchasing Office 365 for the laptop, will bring back details in March. \$165.00 yearly fee?

Pop up Penguin - As the penguin is going up for auction we need some funds to try and purchase it. Alex and Rob from The Challenge Garage and Vanessa from Twisted Ngaio Lodge have kindly written supporting letters, as businesses in the community they see the value in bring back the penguin as a tourist attraction bring in more people to the area and hopefully spend money in Little River.

Motion: To apply to the CCC Business Improvement District Grant for \$5000 to help with the purchase of the pop up penguin at the auction.
To apply to the CCC Discretionary Response Fund for \$2000 to help with the purchase of the pop up penguin at the auction.
That the Trust will contribute up to \$1000 to help with the purchase of the pop up penguin at the auction.

Moved: Alex **Second: Ryan**
Carried Unanimously: Yes

CCC Banks Peninsula speed review: It was decided that as this wasn't effecting the main state highway, that the Trust wouldn't put in a submission. Lyn has put on the website, Little River Residents group Facebook page, Fiona has emailed all the Trustees so they can write their own submissions if they wish too.

Park run update: Tim had a great response to the Park Run at the Community Breakfast held in November. He was hoping that the launch date for the run would be February - but Park Run Australia have voiced their concerns over the proximity of the course to the road before the Little River Pub. This is a little frustrating as Tim gave them all the information last year and highlighted this in their risk assessment. Tim is submitting further procedures to mitigate these risks and then as soon as these have been accepted we will have a launch date. Tim will keep us posted.

Vanessa signed the leasing letter addressed to CCC to hand over the lease of the Birdlings Flat Hall to Te Mata Hapuka. It will then go to Matt to sign.

Sea week 2021: Last year the Trust supported Birdlings Flat with their Sea week beach clean up. We provided paint and equipment for the rock art competition. If Birdlings Flat have another beach clean-up the Trust will support them if they come to us.

Motion: To approve up to \$200 for material, food, or decorations.
Moved: Lyn **Second: Alex**
Carried Unanimously: Yes

Summer in your neighbourhood: We have been granted \$200 to hold a BBQ at Okuti Hall Looking at having it on Sunday April 4 along with the easter egg hunt. People come along with a picnic and we would supply free sausages, Mario to look into having some music. Vanessa happy to help with this. Fiona to go back to Linda to see if its ok to hold the event a few days after the closing date of 31 March.

Donald requested if he could do further investigating into seek more funding for the Walking Festive 2021.

Motion: For Donald to investigate further funders for the Walking Festive 2021

Moved: Lyn Second: Ryan

Carried Unanimously: Yes

Vanessa requested that everyone invite a friend along to the next meeting to see if we can get some new members.

Carpooling - Ryan and Donald had a meeting with Annalise, she has been talking with Jan about doing a survey and get the feeling on what the community wants.

11 .**Date and Place of next meeting: 1 March 2021 Little River Service Centre**

12. Close of meeting 9:13pm