

Minutes

Monday 19 October 2020 at 19:30 Little River Service Centre

Board Members

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- Bonnie Schenkel
- Donald Matheson
- Alex Lee
- Lyn Leslie
- Ryan Bucknell

Acting Secretary: Fiona McLean

Advisors: Ms Penelope Goldstone / Ms Jane Harrison

Banks Peninsula Community Board: Ms Tori Peden

Project Co-ordinator:

Wairewa Rununga Representatives: John Boyles

Members:

Meeting opened 7.30 pm

Index

1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. New Members
5. Confirmation of the previous minutes and Matters Arising
6. Representation from Members / Public
7. Accounts
8. Reports of Committees / Matters
9. General Business
10. Date and place of next meeting
11. Close of meeting

1. Call to order, Chairman's Address, welcome and introductions

- 2. Declarations of Conflict of Interest** - Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting

prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

3. Apologies

Lyn Leslie, Jane Harrison, Tori Peden,

Moved that the apologies be accepted.

Moved: Craig

Seconded: Bonnie

Carried Unanimously Yes

4. New Members

5. Confirmation of Previous Minutes and Matters Arising

The minutes of the Board meeting held on Monday 7 September 2020 are attached.

The Board members are asked confirm that these minutes are a true and accurate record of the meeting.

Moved: Donald

Seconded: Vanessa

Carried Unanimously Yes

Fiona sent Lotteries a request for approval to fund the Project Brief from the Little River Jiu Jitsu Club for \$2600 for head/body gear as there is an conflict of interest with several members of the Trust and family members belong to the club.

Fiona still waiting on a reply – when she receives the reply to email Mario, Craig, Vanessa.

Fiona has also email Marlene from CCC Innovative and Sustainably fund letting them know that we are still waiting on the thermoplastic coming from Australia and Fulton Hogan to confirm a date for the 3D speed humps to go down. Fulton Hogan is hoping to get the thermoplastic around 27 October. Marlene has come back say that's ok –report as soon as we can, I have sent the images of the 3D speed humps to Marlene, also that Andrew Hensley is interested in filming the process to use in further projects.

Drum Festival – Marcus

Marcus offered to hold a drum workshop for all the children at Little River school on the 20 November, but the school is holding their BP school sports day, there was a workshop at school last term for all the children but Marcus wasn't involved. He has now offered to hold a free concert at The Okuti Old School on the Friday night to all Little River residents, he is advertising the free gig now .

Mario moved that we pay with an invoice \$1100 to The Drum Festival project brief. Fiona to request an

invoice from Marcus.

Moved: Ryan

Seconded: Vanessa

Carried Unanimously

Phone at Birdlings Flat Community Centre -

To continue with the arrangement – The phone was set up as part of the health & safety requirements while the building was being built, as the Trust are responsible for the building and there is no cell phone coverage at Birdlings Flat, as the Trust still has the lease. Until the Trust hand's over the lease they are still responsible for health & safety. Fiona to talk to Jane Harrison about the process of handing over the Te Whare Tapere O Te Mata Hapuka Communtiy Centre to the Society Incorporated

Farmers Market – Richard & Alex

Richard has collected the gazebo from Donald to use at the Farmer Market on Sunday, Fiona to email the project brief to all Trustees to read – a motion was put forward by Mario to support the Little River Farmers Market cost of the seedling giveaway of \$200.00. Kids are getting a seedling pot with potting mix and the kids are going to plant a seed and then take it home.

Moved: Bonnie **Seconded:** Vanessa
Carried Unanimously

Park run – Tim Norman

Tim thanked the Trust for the support for the Little River Park run – Fiona to send invoice to Craig once she receives it from Renee Operations Assistant Park run Australia - \$2500 for set up cost/De fib.

Community Breakfast – Bonnie

Karen Tini – horses are \$300.00. Fiona to check how much it will be for the small patting animals as well. Bonnie to go shopping with Fiona on the Saturday morning then set up in the afternoon, help will be needed for the Saturday set up. Payment for the shopping will be the same as last year - money will be deposited into Bonnie account then receipt will be given to Craig as this is a large amount for Bonnie to pay out of her own money.

The members of the Board are requested to confirm that the inward correspondence for to be accepted and the outwards endorsed.

Moved: Bonnie **Seconded:** Donald
Carried unanimously Yes

7. Statement of Accounts **Please see attachments -**

Moved: That the accounts as presented be passed for payment and that the statement of income and expenditure be accepted

Moved: Bonnie **Seconded:** Ryan
Carried Unanimously Yes

9. Reports

10. General Business

Flower power – Profit for the 2019 event was \$4211.00
\$1500 to go towards the marketing and running of the next Flower Power 2021 event
\$500 to go to the Little River Craft Station
balance of the profit to go to the Okuit Hall \$2211.00 for fencing.

Moved: Vanessa **Second:** Craig

Carried Unanimously Yes

Walkways – Land status Part Wairewa Maori Reserve Please see the attached document
It was brought to Marios attention by Jock Bulman that the land was Maori Reserve, and this document confirm this.

The Walkway will start from Highway 75 and come straight up to the river and eventually build a bridge across the river onto Pa Road. Mario is going to ring Jock Bulman to let him know that the walkway isn't going along the back of his property.

The Penguin - has been finished looks great all the Trustees had a wee look at him before he leaves on Wednesday, he is getting anti-graffiti paint and bolted to a plinth, he will return to The Heritage park in December ready for the summer tour.

Website – deferr to next meeting 2 November

11. Representations from members / Public

12. Close of meeting 8.45pm

13. Time and Place of next Meeting: AGM 2 November followed by usually monthly meeting
Little River Service Centre

Certified as a true and correct copy of the Minutes:

Signed: _____ **Mario Downes - Chair**

Signed: _____ **Fiona McLean - Secretary**