



Minutes

Monday 1 March 2021 Birdlings Flat Hall

: Jane Harrison
Banks Peninsula Community Board: Tori Peden
Board Members

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- Bonnie Schenkel
- Donald Matheson
- Alex Lee
- Lyn Leslie
- Ryan Bucknell

Secretary: Fiona McLean Note Taker Fiona McLean

Advisors Project Coordinator: Wairewa Rununga Representative: John Boyles

Meeting opened

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1. Call to order, Chairman's Address, welcome and introductions

2. **Declarations of Conflict of Interest** – Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

3. **Apologies:** Moved that the apologies be accepted: Ryan Bucknell, Alex Lee

Moved: Bonnie **Second: Vanessa**
Carried Unanimously: Yes

4. **New Members – Non**

5. **Confirmation of previous Minutes and Matters Arising:**
The minutes of the Board meeting held on Monday 1 February 2021 were emailed to you. The Board members are asked to confirm that these minutes are a true and accurate record of the meeting.

Moved: Lyn **Seconded: Craig**
Carried Unanimously: Yes

6. **Representations from Members/Public**

Report for Lyn - The new website is coming along. Lyn showed us the draft/mock up website. Has appreciated all the feedback. Titles include Explore, Stay, Eat, Community, Events. There is still a lot of tweaking to be done - font change, photo change, home page image smaller etc. Lyn has been contacting the 302 people to update their latest information so when the new website goes live all the details are correct. This has taken about 40/50 hours, with about the same to complete. Going to have another meeting with Donald, Vanessa, Ryan, Fiona to go over the finer details before the next meeting.

7. **Statement of Account** **LRWCT**
please see attached.

Moved: Bonnie **Second: Vanessa**
Carried Unanimously: Yes

8. **Representations from Members/Public**

Alison Evans - Alison is working for the CCC as a Park Ranger plus one day a week working for DOC out on the harbour patrolling the marine reserve.

Okuti River project is 4th year into the 5 year project. In June will apply for the final amount, most of that money will go on planting, \$4,000 goes towards weeding and maintaining the last 4 years of planting. In August it will be planting, thanks to Tony & Marcus, the plants are looking really healthy. Tony has been doing pest control trap line running, all the way up Okuti Valley Reserve. Last year caught 61 possums, 6 stoats, 2 rats - this year 74 possums, 5 stoats, 2 rats. This is going really well, and this was why the Little River Trap library was set up. We have also been doing bird surveys along the river. Tony has been on a grow safe course (how to use chemicals safely) and a trapping course. We are getting a fresh water fish survey done. The Okuti River Project has been very successful - it has very high values and the project is protecting these values, the second part was about planting and fencing and the third part was about getting legal protection for the river we are working on this with DOC, this may take a bit longer.

Okuti Reserve track - the bottom of the track is DOC reserve and the rest is CCC. The track which is .75m wide is going to be managed by the CCC which means we can put signage on it. Alison is looking at getting funding from CCC for this. There is a app that runs an educational programme that you download and when you are in the reserve and at a point of interest it comes up with a question on your phone. They did a trial run with 38 people taking part. Going to use some of the funding to get this up in running.

Alison talked about the CCC two big reserve on Bank Peninsula: Te Oka Reserve this area is getting really busy, a toilet has been installed, upgraded the tracks, parking. Looking at the road. There are big plans that the CCC are planning for Te Oka Reserve. The other reserve is Misty Peaks - Very large area, it is also part of the wild side which is the pest free BP project. Looking at getting possums down to a low level.

Donald enjoyed listening to what Alison has been up to and what is happening in the BP area and wondered if we could post some off what is happening on the Trust page and get it out to the residents, letting people know what the funds are being used for.

9. Report of committees/Members

Lyn Leslie -

Facebook posts including information and general meeting reminders is being posted and all is going well, your reach is expanding, lots of people are commenting and connecting with the Facebook page. People are responding to this page, this is a big part that people are aware of what the Trust is involved in. This is generating interest.

March "What's On" was sent out to 240 contact, people replied back, great to have this service, very easy to understand.

Website - Little bit frustrating with Fatweb - Lyn had a call with them 3 weeks ago about the lack of progress - it has been to slow. Some good action happen for about a week now slowed down again. Sub - committee (Vanessa, Donald, Fiona) met two week ago and discussed the progress, looked at the next steps, and made decision on some of the content and perimeters - like what do we include, why do we include this.

Lyn wanted a group of people to help made these decisions. We decided to invite Sagar to the next meeting so he could report time frames and the completion dates etc, he was happy to do a conference call but with the change of dates and venue this hasn't happened. Lyn is contacting him

again to report back about this meeting. Lyn thinks Fatweb want us to go live so Lyn can take over the updates and do all the editing for them - all that is left is editing of spelling mistakes, double ups, format changes. Lyn is happy to learn this. Not happy to go live just yet until all these have been fixed.

Lyn then showed us the website - it looks like they have been doing some work on it. But there is still mistakes. But the layout, contents and how it works, links etc all work. Lyn has reviewed all the changes and sent to Fatweb but they haven't updated them.

Donald asked what domain is it going on - join domain littleriver.org and littleriver.com and maybe littleriver.kiwi littleriver.co.nz.

Hosting - Fatweb will probably host. Lyn would like to talk to Ryan more about hosting, what to expect, is it fair pricing, etc. Donald suggested to go slow on the hosting and investigate all possible avenues . At the moment we are paying \$30.00 a year and open host are hopeless, if anything goes wrong with it, it falls over completely. Better to use a NZ based hosting company.

Lyn to get a couple of quotes for hosting. Also what platform we need to edit.

Even though Fatweb hasn't installed any confidence we should look at them hosting it, maybe just a year.

Vanessa -

The fence has been removed between the playground and swell and some of the planting is being removed, would the Okuti River project like these plants? Alison would like them.

Janet - Village plan #2

The CCC leasing team have had inquiries about the CCC land behind the Railway and Craft station. The council has asked for expression of interest.

There was a meeting that Maio, Vanessa, Fiona and Janet attended, this was called and chaired by Jane Harrison, the CCC land is now up for lease, there is a few people interested in the land for business purposes, the Trust is interested in a small piece of land for the Community Garden. Janet has created a map of the area and is working with all the party's to work together so everyone has some land to fit within their purpose. We will have to do further investigating about water collection for the community garden. There is going to be a further meeting in April, with the CCC leasing team and parks, Jane is arranging this meeting with all interested parties plus Craft station, Railway station, Silo Stay, Store, Gallery etc. Once this has happen there will be more information. The CCC prefer community uses. There is no time limit at this stage they leasing is just rolling over.

Vanessa - Bike/skate park

We have had the fence removed between the playground and swell and the new fence has been put up where the new purposed bike/skate park will be - this is now being maintain by parks they are now mowing this piece of land. Vanessa has met with Damion Doyle - designer of the bike/skate parks they walked the site and he has done a primally sketched up of his ideas on what could go in this space. Damion had put forward a business plan for us to look at, he has been working with Little River school but they don't have the space to create a bike/skate park. If we can demonstrate a link between the school and park, we may be able to apply for funding through Bikes in School.

Damion would like to run a workshop with Little River School and get some input from the children about design, he has sent thought a funding brief on what it would cost to hold the workshop, another brief on what it would cost to design it and he can project manager the build. He is pricing something between \$100,00 to \$150,000 this is the price range he thinks would suit us. He would come back with options either the clip together or the one he prefers the land formed structure.

Motion: On receipt of a project brief, the Trust will fund \$780.00 for the initial sketch design and workshop at Little River School by Damion Doyle from 44 Co Design/Create.

Moved: Vanessa
Carried Unanimously: Yes

Second: Donald

Fiona has been looking at funders - Lotteries haven't got an open date for applications yet for 2021/22 Rata you can do one application a year, open all year round - Vanessa and I are looking at the budget and what we can apply for. Donald would like \$3000 for the Walking festival. Donald is also going to other funders. We have done a mini budget, this will have to be reviewed by everyone for their input.

Little River Pumpkin Festival - would you like a stand? 18 April 10.00 /3.00
6 x 3 m site \$85.00 Fiona to ask Living Stream to share the tent. At the next meeting arrange a roster for the day.

High Street Hording Panels we have been successful in receiving two of these panels to be put in the skate/bike park green space. They were in High street the CCC have offered them to Community groups.

Fiona going to a C.O.G.S meeting in town on Thursday 11 March to find out about what they fund, how to apply etc.

Pop up Penguin update - we weren't successful at the Auction the penguin sold for \$17000.

Easter Egg Hunt - 4 April Hire the Okuti hall for 4 hours for \$40.00 in total hunt from 1.00 to 3.00
Fiona to buy easter egg from the Warehouse - Craig to forward Fiona \$200 to purchase these eggs.
Fiona to advertise this event - posters in the village, Okuti Hall, School newsletter, businesses in LR,
Lyn to advertise on our Facebook page and LR residents page.

Also having Summertime with your neighbourhood at this event, we have received \$200 from the CCC this will buy the sausages, bread, sauces, napkins etc. Craig to forward the \$200 to purchase these.
Fiona to fill in report to CCC to get money reimbursed to the Trust.

Phone book - The Trust would like to put an ad in the Little River Phone book with the new Trust logo and a small text on what the Trust does etc. Fiona has update the information/details for the phone book.

Mario would like to be able to give a phone book to everyone in the area free - would the Trust like to help with the cost of the printing so we can give them free to the community. The Trust logo would be on the first page along with proudly supporting the LR Community Phone Book printing costs paid by LRWCT. Project brief for this is to brought to the next meeting. \$1000.00 for the printing of the book.

10. Representation from members/Public

11. Date and Place of next meeting: 12 April 2021 Little River Service Centre

12. Close of meeting 9.40pm