

Minutes



Monday 3 May 2021 at 19:30 Little River Service Centre

Board Members

- Mario Downes- Chair
- Vanessa Mitchell – Vice Chair
- Craig Roberts – Trust Treasurer/Accountant
- Bonnie Schenkel
- Donald Matheson
- Lyn Leslie
- Alex Lee
- Ryan Bucknell

Secretary: Fiona McLean **Note Taker:** Fiona McLean

Advisors: Jane Harrison

Banks Peninsula Community Board: Tori Peden

Project Coordinator:

Wairewa Rununga Representative: John Boyles

Members:

Meeting opened – 7.30 pm

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1. Call to order, welcome and introductions
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8. Accounts

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10. General Business
11. Date and place of next meeting
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1. Call to order, Chairman's Address, welcome and introductions

Franker Bakker, Rhonda & Anthony Rimel attended the meeting

- 2. Declarations of Conflict of Interest – Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.**

- 3. Apologies:** Tori Peden

Moved that the apologies be accepted:

Moved: Bonnie **Seconded:** Vanessa

Carried Unanimously: Yes

4. New Members - None

5. Confirmation of previous Minutes and Matters Arising:

The minutes of the Board meeting held on Monday 8 March

The Board members are asked confirm that these minutes are a true and accurate record of the meeting.

Moved: Lyn **Seconded:** Alex

Carried Unanimously: Yes

- 6. Representations from members/Public** - Frankie Bakker attended the meeting along with her project brief requesting funding for the Tennis Court mural. Frankie showed us a short slide show on this project, including the workshop she has held at Little River School. With the help of Matai class, they have come up with a design to be painted on the tennis wall. Frankie was requesting a contribution towards the paints but now has funding from other sources. Frankie received \$1400 from Creative NZ, \$1000 for artist fee and \$400 for materials. Frankie has now realised that this was not enough funding for the artist fee. Frankie plans to do two base coats of white then a very light purple and then the aspects design on top. Frankie will make sure there is still the white line in the middle of the wall. Frankie is now asking for a contribution towards the Artist fee of \$2000. Frankie to apply to Little River Support Group to see if they would contribute. If Frankie receives some funding for LRSg the LRWCT will look at match this amount up to \$1000. Frankie to ask Jane Harrison about the CCC Discretionary Response Fund. Frankie to come to the next meeting 14 June with her outcome from the LRSg and the Trust can make their decision then. Frankie is starting to paint the wall next week. As long as the weather is ok - this project has to be finished by November.

Vanessa - Planting beside the Tennis Court Club Rooms. Vanessa showed us the planting plan for native to be planted beside the Tennis court club rooms on the state highway. Vanessa would like to beautify this space. 1.4m length of fencing. The other side has been planted by Bruce King with daffodils that look

beautiful. Vanessa to talk to the Awa-iti Domain Board to get permission. Vanessa is requesting funding for \$370, - \$270 for plants Flax's, Hebes, Rhodo's, Red Manukas. Timber edging \$100 and mulch. Vanessa to get some of the plants from Living Streams.

Motion: Funding pending the approve form the Awa-iti Domain Board and check with NZTA.

Moved: Bonnie **Second:** Lyn

Carried Unanimously: Yes

Statement of Accounts LRWCT

Expenses to pass meeting 03.05.2021**Invoices paid since last meeting 12.04.2021**

06/04/2021	Spark	Birdlings Flat Phone to 25/03/2021	63.54
06/04/2021	Peninsula Media Ltd Inv66	Lyn Leslie Website work	390.00
16/04/2021	Craig Roberts	Reimburse Games Trailer rego costs	32.48
16/04/2021	Fiona McLean	22March 2021-4April 2021	1,200.00
16/04/2021	Peninsula Media Ltd Inv68	Lyn Leslie Website work	345.00
			<hr/>
			2,031.02

Funds Received

21/04/2021	CCC	Summertime in your neighbourhood fund	176.04
12/04/2021	Fiona McLean	refund excess funds for Summer fun in your neighbourhood	23.96
			<hr/>
			200.00

Expenses to pass meeting 03.05.2021

25/03/2021	Spark	Birdlings Flat Phone to 25/04/2021	63.69
23/04/2021	Fiona McLean	5 April 2021-23 April 2021 inv40	1,200.00
06/05/2021	Peninsula Media Ltd Inv70	Lyn Leslie Website work	435.00
21/04/2021	Keystone Ecology	Okuti River Project	2,854.59
	Total		<hr/>
			4,553.28

Cash Summary
Little River Wairewa Community Trust
For the month ended 30 April 2021
Including GST

	Apr 2021	YTD Actual
Income		
Christchurch City Council Grants	\$176.04	\$18,176.04
COGS	\$0.00	\$6,900.00
Donations	\$0.00	\$59.80
Okuti River Project Grants Received	\$0.00	\$11,500.00
Reimbursement for Spark Costs	\$0.00	\$276.29
Seniors Hui	\$0.00	\$1,230.00
Trailer Hire Income	\$0.00	\$20.00
Total Income	\$176.04	\$38,162.13
Less Operating Expenses		
Accountancy /Treasurer	\$0.00	\$2,500.39
Administration Costs	\$0.00	\$579.11
Advertising	\$0.00	\$175.00
Audit fees	\$0.00	\$422.05
Bank Fees	\$15.95	\$161.40
Community Breakfast	\$0.00	\$1,600.00
Donations to other organisations	\$0.00	\$7,894.41
Flower Power	\$0.00	\$2,711.00
Functions and events	-\$23.96	\$1,972.80
General Expenses	\$0.00	\$150.00
Insurance	\$0.00	\$1,122.15
Little River Plan / Big Ideas	\$0.00	\$11,146.00
Little River Playground/recreation	\$0.00	\$2,596.96
Okuti River Project	\$2,854.59	\$8,062.19
Pumpkin Festival Costs	\$0.00	\$85.00
Repairs and Maintenance	\$0.00	\$126.60
Secretary fees	\$2,400.00	\$20,115.50
Subscriptions	\$51.75	\$517.50
Telephone & Internet	\$127.23	\$699.32
Trailer Costs	\$32.48	\$32.48
Volunteer Costs	\$0.00	\$1,640.93
Website Costs	\$1,170.00	\$8,319.98
GST Payments	\$0.00	\$547.60
Funds Held on Behalf	\$0.00	-\$20.00
GST Refunds	\$0.00	-\$3,991.52
Total Operating Expenses	\$6,628.04	\$69,166.85
Operating Surplus (Deficit)	-\$6,452.00	-\$31,004.72
Plus Non Operating Movements		
New lenovo Lap top for Secretary	\$0.00	-\$1,749.00
New Website	\$0.00	-\$9,429.99
Total Non Operating Movements	\$0.00	-\$11,178.99
Net Cash Movement	-\$6,452.00	-\$42,183.71
Summary		
Opening Balance	\$89,881.97	\$125,613.68
Plus Net Cash Movement	-\$6,452.00	-\$42,183.71
Closing Balance	\$83,429.97	\$83,429.97

Moved: That the accounts as presented be passed for payment and that the statements of income and expenditure be accepted:

Moved: Bonnie

Seconded: Vanessa

Carried Unanimously: Yes

8. Report of committees/Member Lyn - Fatweb - Lyn gave us a update on the hosting. Getting quotes for hosting and support for the website. Ryan is going to work with Lyn and help her out with the best options to go with. Still wating on a quote from Jason - Anthony Rimel offers to talk to a close friend that is a web designer - Lyn to send Anthony information and he will get him to do a quote. Lyn to come back to the next meeting with options. The website is up and working now. Mario & Vanessa to send information to Lyn who they use. Lyn is able to work on the "What's on in Little River" and updates, will show Fiona how to add the minutes. Trust Facebook page has been very busy with events, It has picked up on the residents page lots of people talking about see articles and events that the LRWCT is running. Lyn met with Glynis and showed her what the new website looked like and thanked her for all her support. Official launch date to show everyone how to use it, bring to next month's meeting and have a final update before we go live.

Vanessa - Skate Park

The skate park got moved by Callum & Tike Schekel, John Hastie, Mark Tudehope, Murry Peden, Daryl Genet. It was put on Facebook wanted helps to move the skate park and these guys stepped up and offered to help.

Motion: To give a thank you card and \$20.00 petrol voucher to the volunteers that helped with the transport of the skate ramp to Little River.

Moved: Ryan **Second:** Alex

Carried unanimously: Yes

At the moment the large pile of soil is being removed so the ground will be prepared and all ready to go for the stake rump. Daniam Doyles has worked in Sumner on their revamp of the skate ramp, he has all the workings and costings. It is looking like \$16,000 to complete this project. If there is a short fall look at a give a little page. Vanessa to keep a record on the volunteer hours for this project.

Motion: To apply to the CCC Discretionary Response Fund for \$8,000 and to the Westpac Air Rescue Fund for \$8,000.

Moved: Vanessa **Second:** Lyn

Carried unanimously: Yes

9. General Business Lotteries 2021 round one opens on the 6 June closing date 14 July.

Fiona to stay looking into applying for this fund. Bring to the June meeting.

CCC SCF application, Fiona meeting Jane to go over the application, looking at reducing what we are asking for in funding.

Rata had an information day that Fiona & Vanessa attend - Rata does monthly applications but you can only apply once a year. The best time is around December (Not many people apply in December) Apply in December to Rata.

Rhona Rimel - Wanted to know what was happening with the Community Garden - As we are waiting to hear back from the CCC leasing team regarding all the land that is to be leased and where the Community Garden could go, there is a issue with getting water so waiting on CCC staff to get back to us on this as well. This is LRVP stage 2.

Fiona to meet Rhonda next week to further investigate and get the ball rolling. Rhonda has been involved in Community Garden in Christchurch. They have a piece of land that may well suit to having the garden there, it has tunnel houses, boxed veg beds, and water. There are fruit trees that supply ample fruit to share.

10. Representation from members/Public - none

11. Date and Place of next meeting 14 June Birdlings Flat Hall 7.30pm

12. Close of meeting – 9.30 pm