



Little River Wairewa Community Trust

Minutes

Board Meeting 1 July 2019 – 7.30pm Little River Service Centre

Board Members

- Mario Downes - Chair
- Craig Roberts – Trust Treasurer/Accountant
- Bonnie Schenkel
- Vanessa Mitchell
- Donald Matheson
- Glynis Dobson
- Stuart Wright-Stow
- Alex Lee
- Rob Churcher
- Lyn Leslie

Acting Secretary: Fiona McLean

Advisors: Ms Penelope Goldstone

Banks Peninsula Community Board: Ms Tori Peden

Project Coordinator:

Wairewa Rununga Representative: Mr John Boyles

Members:

Meeting opened: 7.35pm

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1. **Call to order, Chairman's Address, welcome and introductions**

Mario welcomed Barbara & Lex to the meeting they are new people to the community and came to see what the Trust was about.

2. Declarations of Conflict of Interest - Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed

3. Apologies: Alex Lee and Rob Churcher

Moved that the apologies be accepted.

Moved: Bonnie

Seconded: Lynn

Carried Unanimously

4. New Members

5. Confirmation of Previous Minutes and Matters Arising

The minutes of the Board meeting held on Monday 10 June 2019 are attached

The Board members are asked to confirm that these minutes are a true and accurate record of the meetings

Moved: Lynn

Seconded: Donald

Carried Unanimously

6. Correspondence - delivered into your DropBox and Matters arising

- Sign Welcome To Little River - Glynis

Janet was wondering if Mac would like to take this on as a project. As Mac was involved with Wairewa Rununga he could work along side them. At the moment the sign is still being accessed by local Rununga as it needs restored. Stuart to talk to Mac this week asking him if he would like to take just the sign on and liaison with Rununga.

The local Rununga have had a meeting and expressed their concerns on where the proposed sign was to go as the sign said Welcome To Little River it would be better placed as close to the original site as possible. Looking at between the trees beside the Craft Station and Vet Clinic.

- Coronation Library - Donald

Donald is happy to continue with this project with the council, he will liaise with the council to see if there is anything that they want from us in terms of continued support of interest. We should at the next Community Board meeting let them know that the Trust will continue to be interested in the Coronation Library. Donald to talk to Liz Cater about time frames they are looking at.

Tori also gave us a update on the Library. At the last Community Board meeting it was accepted that the council would write up Community Partnership Agreement between the Trust and the council for the management of the building, the building still has to be restored, this is in the budget for the next year or two. The first thing was for the Council to get the go ahead to draw up the Partnership Agreement with the Trust. The next thing is the land use around the Library is going to have to be changed from Recreation Reserve to Local Purpose (Community Buildings)

reserve. Council staff are to investigate lifting the building above the one metre flood level before any earthquake repairs are carried out.

The members of the Board are requested to confirm that the inward correspondence for June 2019 be accepted and the outward endorsed.

***Moved: Seconded:
Carried unanimously***

8. Statement of Accounts

Please see attachments -

Moved: That the accounts as presented be passed for payment and that the statement of income and expenditure be accepted

***Moved: Vanessa Seconded: Bonnie
Carried Unanimously***

9. Reports

10. General Business

- Flower Power - Donald
Marcus wrote on behalf of the Okuti Valley Sport and Recreation Club asking if the club could be one of the recipients of any funds made at this event, also some of the members of the club are taking part in this event. They are going to need funds to replace fencing and potentially need a new heat pump. It was decided that 50% of the profits will go to Otkui Club and the other 50% to stay with the LRWCT which is to go into the contingency fund for other community groups to apply and use.
Glynis and Kathy looking at a pamphlet as a per-event advertising tool. They are going to get some costings for this and get back to the Trust. Kathy talking to the gardeners taking part on the best date for the tour, Labour Weekend still looks like the timeframe.
- Little River Fitness Centre / Well Being Centre - Mario
The old recycling shed - The Jiu Jitsu Club would like to start getting this under way, have spoken to the council and they are requesting more information. The Club would like to know if the Trust would like to help in getting this project moving along. As they don't have the man power to do this. It would be more like a Community Fitness Centre for all the community to use, Gym, fitness training, Bootcamp, Circus Training, all purpose centre, also for Carly the local physiotherapist to use. This would be a Community asset. The Jiu Jitsu have drawn up plans for what they would like to see it look like. They have spoken to Kathy Jarden she wanted a business plan and a time frame as they have to approve everything as the building will eventually return

to them, the Jiu Jitsu Club has a 35 year lease. At this stage looking at using the existing building as this might help with funding rather the demolishing it, this buliding does have some history of many useages. No funding at this stage has been requested, the Council has no funds yet for this project. So looking at Lotteries, Council for funding.
Fiona to send Mario a Project Brief to fill out.

- Te Oka Reserve Management Plan – Stuart
Stuart went to the meeting in Wainui a couple of week ago. This Management Plan is a document form the Council. Please see Stuart if you would like to view it.
- Projet Brief – Little River Gym - Vanessa
Clinton Smith requested funding to purchase six general purpose mats. Gym is run in the two winter terms in the Community Hall. There are three different class/age groups under 5, under 8, under 10. Between 10 – 15 kids each class, as the mats are limited in size the kids are rolling off the ends. The instructors which are volunteers have asked if they could have some more equipment.
The gym has some money in their bank account \$1,400.00 which there are proposing to spend some of their saving on this but are asking the Trust for \$1,500.00. The quote is \$2,300.00 the delivery. Six mats at 1800 x 1200 x 50mm. As we have listed in our Lotteries and Rata Foundation that we assist communtiy groups and gymnastics is one of these this would fall into our funding from either of these two groups.
Motion to approve
please see attachment of the Project Brief
- Project Brief - Communtiy Volunteers get together - Bonnie
It was decided to name this project Community Spring Fling or Barn Dance and have a party at the Community Hall for everyone in the community to attend, looking at 7 September as the proposed date. Bonnie will get costings for food, band, hall, decorations, local advertising, mail drop with save the date. Other people offered to help Vanessa, Glynis, Lynn when she can.

11. Representations:

12. Closure of Meeting: 9.00pm

13. Time and Place of next Meeting: 5 August 2019 At Service centre 7.30pm

Certified as a true and correct copy of the Minutes:

Signed: _____ **Mario Downes – Chair**

Signed: _____ **Fiona McLean - Secretary**

