

Minutes of the Little River Wairewa Community Trust Meeting

Monday 2nd May 2016, 7:30pm

Little River Service Centre

Meeting open: 7:30pm

Present: Jill Tini, Mario Downes, Pam Baird, Murray Peden, Glynis Dobson, Donald Matheson, Geoff Marks, Mac Burch, Kathy Bisman

Apologies: Stuart Wright-stow, Annelies Pikelharing, Fiona Nicol, Bonnie Schenkel, Vanessa Mitchell

Mario, 2nd Geoff Carried

Previous Minutes:

Geoff Marks/Mario Downes - Accepted

Matters Arising:

- ❖ **Trailer Logo** – Quote from Maurice Lye + Marcus man (Sec to gain details) – will await reply from Marcus. Sec to try and find out which logos are of low resolution. Secretary coordinates with the Treasurer in light of the amount that the Trustees agree with.
Motion Treasurer and Secretary are delegated to organise. Mac Burch/2nd Mario Downes Carried
- ❖ **Nursery Water** – confirmation from Mario Downes – Account seems high Mario Downes to question price. Water is still not satisfactory to our instructions.
Motion - Mario will contact plumber in regards to the invoice supplied and ascertain the water has been resolved. Mac Burch/2nd Pam Baird - Carried
- ❖ **Birdlings Hall contract** – Geoff Marks to address – Contract has been bought \$300.00. Contract needs to be completed to personalise it to the LRWCT. Meeting with CCC organised for Tuesday 10th May 2016. It is noted that there is nobody here from the BF Hall Committee to give us an update. Geoff to fill in logical blanks. Shaun will fill in the payment schedules. Mac has received a request from AWCB to share the BF Hall plans with Okains Bay. Sec to send a copy of plans to Pam Richardson
- ❖ **VCA** – Mac Burch to address meeting with Fiona Nicol. Secretary to read through and put together a draft policy for LRWCT which once it has been approved it will be available for the other groups to adapt.
- ❖ **CCC Funding Application** – this has been submitted
- ❖ **Fire Brigade Letter** – Mario Downes to address Mario would like to see a public meeting where the Brigade can come and give reassurance. National Fire Service Act is being changed to incorporate all VFB Response. Letter is to be appended to include a request for response within 30days. Donald Matheson to append alterations to letter and send to Sec. Sec to email appended letter to Trustees prior to being sent to LRVFB. Glynis Dobson suggested the LRWCT organising a community information evening where several people/groups can come and speak. To be discussed further.
- ❖ **Birdlings Flat Build** – Geoff Marks
- ❖ **Walking Festival** – Donald Matheson to address meeting Walking Festival organisers agreed to request LRWCT to put in a funding application for \$5,000.00
Motion: LRWCT to support the application and appropriate funding will be sought for the Walking Festival, through LRWCT Secretary. Sec to work alongside Donald Matheson. Geoff Marks/2nd Mario Downes - Carried

Correspondence;

- Inward:

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- ❖ 180 degrees - offering feasibility application service for next semester
- ❖ 180 Degrees – Oscar After School Care document
- ❖ DIA – Changes to COGS signatories – only one needed at time of application
- ❖ Nick Gill Plumbing - Invoice + quote for LS Nursery Water
- ❖ Craig Mason – Sewage Scheme [hold over to next meeting for discussion](#)
- ❖ Craig Mason – Rail Trail Submission [copy from above](#)
- ❖ DIA – Lotteries Payment Advice
- ❖ Kathy Bisman – Oral History course – [Kathy would like the LRWCT to fund someone through this course. Course cost is \\$300.00](#)
- ❖ CCC – Multi Year Funding report request
- ❖ Health and Safety 2015 summary
- ❖ Summer of Fun report
- ❖ Mary Brennan – letter of concern re BF Hall Building sight

- Outward:

- ❖ Thank you letter Pam Roffey
- ❖ Thank you letter Cadets
- ❖ Thank you letter Marcus Puentener
- ❖ Thank you letter to Chook Manor
- ❖ Welcome to new Trustees
- ❖ Acknowledgement Maurice Lye quote for trailer Logo
- ❖ CCC – Funding submission
- ❖ LRWCT yearly Budget + Grant expenditure to Trustees
- ❖ Letter of acknowledgement to Mary Brennan
- ❖ Birdlings Flat Hall Building Contractor Minutes

Accounts;

- Payments Received:

- Expenditure:

Matt Ledgerwood – Orienteering event \$637.47, Wages – Jill Tini \$2225.00,

- Balance:

Reports:

- ❖ **180 Degrees – Chair to present information.** Mac Burch and Jill Tini attended a meeting with some of the 180 Degrees Feasibility team. The LRWCT have received a document outlining their intentions in regards to carrying out an After School Care feasibility study on behalf of LRWCT. So far they have already as a team contributed over 90 hours on this study. All Trustees have received a copy of the outline.
- ❖ **Working Issues Party meeting** - outcomes of Little River Big ideas. Mac Burch to address meeting. [Community members were asking if there wasn't already enough groups. Working Issues Party closes down in September. They will have all ideas collated by then, it will then be handed to AWCB + CCC + LRWCT. WIP are happy for LRWCT to use 'Little River Big Ideas' logo. Papakaianga zoning was discussed. Iwi and Rununga are interested in developing this in a meaningful and low density way in helping the community.](#)
- ❖ **CCC Duvauchelle water experiment** – Mac Burch to address meeting
- ❖ **Flood Mitigation** – Geoff Marks
- ❖ **BF Committee** – Bonnie Schenkel to give verbal progress of the BF Hall Committee

General Business Items:

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- ❖ **LR Issues Working Party** – Vanessa Mitchell to address meeting Mac Burch presented on behalf. That LRWCT incorporate the WIP and members to the Trust.
- ❖ **Rating District** – Stuart Wright-Stow to address meeting Mac Burch has presented a discussion on behalf – LRWCT set up a fund to help people who are struggling with the excess rates from the Rating district scheme that has been put in place. Rating District was suppose to be per dwelling not per land title. Some people have multiple titles. Stuart Wright-stow to raise this matter at next meeting.
- ❖ **COGS - Ideas for the next 12 months** – Secretary to present yearly budget to date. Funding application opens April 27th and closes June 8th 2016 for period 1st Sept 2016 – 31st Aug 2017 Mac Burch – would like to organise a Special General Meeting, for Trustees, for discussion on this topic. **Meeting set for 16th May 2016.** Venue to be advised. A request that the Trust was going to umbrella funding for other groups so rather than looking at running less events look at keep running umbrella events. This may not be possible due to some Funding Body rules.

Other Matters: (Members input/ideas)

- ❖ **Special Meeting** – Chair to address Board regarding the need to increase Trustee numbers on Deed.

Date/Time of next meeting:

Monday 13th June 2016

Meeting closed: 9:30pm