



Little River Wairewa Community Trust

Minutes Annual General Meeting 4 November 2019

Monday 2 December 2019 at 19:30 Little River Service Centre

Board Members

- Vanessa Mitchell – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Mario Downes – Vice Chair
- Bonnie Schenkel
- Donald Matheson
- Glynis Dobson
- Stuart Wright-Stow
- Alex Lee
- Lyn Leslie

Acting Secretary: Fiona McLean **Note Taker :** Narielle A'Court

Advisors: Ms Jane Harrison

Banks Peninsula Community Board: Ms Tori Peden

Project Coordinator:

Wairewa Rununga Reprehensive: John Boyles

Members:

Meeting opened 7.30pm to 10.15pm

Index

1. Welcome by Chairperson
2. Apologies
3. Confirmation of the minutes of the previous meeting
4. Matters arising
5. Correspondence
6. Matters of urgency
7. General Business
8. Date and place of the next meeting
9. Close of meeting

Note: This meeting continued on from the AGM

- 1. Call to order, Chairman's Address, welcome and introductions**

2. Decarations of Conflict of Interest - Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.

3. Apologies – Donald Matheson, Stuart Wright-Stow, Lyn Leslie

Moved: Mario Seconded: Craig

Carried Unanimously

4. New Members – None

5. Confirmation of the previous minutes and Matters Arising -

Moved: Craig Seconded: Bonnie

Carried Unanimously

6. Correspondence and Matters Arising -

Fiona has sent a thankyou letter to the Mari on behalf of the Trust for their contribution to the Senior Hui.

Fiona has received a Resignation Letter from the Trust was received from Rob Churcher.

Fiona received a letter from the Craft Station which was put in everyone's drop box for tonight's meeting.

Fiona received another letter from Jan from Birdlings Flat for the shed.

Moved: Mario Seconded: Alex

Carried Unanimously

7. Accounts -

For November, 2019 cash summary for the money for the month it shows the opening balance \$161,614.40. Funds out were \$7,354.14 and a closing balance 31 October 2019 of \$154,216.26. In terms of expenses to pass at the meeting of a total of \$6,361.21. Walking festival \$3500.00, Glynis \$400 for the website, Narielle \$300, Fiona \$1,025.00 Toni Quigley

\$475, Akaroa mail Advertising \$34.50, Akaroa Mail - Flower Power Advertising \$299, Spark 63.54. In terms of funds received \$1010 cash banked Trailer Rental \$20, Wairewa Mari were \$800, Spring Fling unused funds were re-banked \$190, Financials have been attached.

Moved: Mario Seconded: Glynis

Carried Unanimously

8. Report of Committees/ Matters -

Craft Station – Pedestrian Road markings - Three member of the Craft Station including the chair person, Ken voiced their concerns regarding the 3D speed humps that are being installed in front of the craft station, first of all it is unnecessary and second of all it will just make things worse. Ken advised that he had dropped in a letter last week that explains the craft station's position. (was sent to all your drop box's) They feel that the 3D speed hump do not a contribute to value of the craft shop and takes away possible income and valuable parking spaces being taken up as well. Mario advised that the project has already gone through the public consultation and the Craft Station has been aware of it and Ken has attended the meetings. Ken advised that they have made submissions to the CCC and were ignored. The Craft Station submission opposed the 3D speed humps and they felt they were ignored. Mario advised that it was all done through the council and had nothing to do with the Trust and the area is council land. Ken put in a submission to the village Plan committee Ken asked what happen to that submission. It was suggested that the Craft Station should approach the Council to request further changes to the plan. Ken advised that the Craft Station also have the option to raise funding and painting over the 3D speed humps. Mario advised that they would have to go through the same process as the trust has gone through and public consultation. Ken advised that he doesn't need public consultation.

Okuti River Project - Alison - She advised that she is really grateful for the help and support that the Trust has given the project, particularly Craig who deals with all of the accounts, it has been invaluable having the Trust as an umbrella organisation and looking after the finances has a big relief for Alison. Alison presented a short slideshow explaining their progress and future plans of the project. Alison also showed the awards that she has received for the project. She also gave various information regarding fencing, pest control, and fish migration on the river and removal of willows and planting days. She also advised that she has got two Environmental lawyers on board to work on legal protection of the water ways providing long term health and a duty of care river. Alison also discussed the further of the project in the coming year and extending the trap line to the reserve. It was also discussed that the Award could be hosted at the library as it is secured in there for the community to view the display.

Community Breakfast – Bonnie – It was a great event and around 260 people from the community attended. Jayne received feedback on the event from the council staff, they loved being involved and having interactions with the community members and the food was amazing and what a good event and asked to thank the Trust for the invitation to attend. Fiona showed a slide show of photos of the event. Next year it was agreed that more help will be given or even a roaster to help Bonnie for the event, and Fiona will

organise a thank you gift for Bonnie and her family and the Stanbury Family.

Request Received for help with the costs of shed constructed at Birdlings Flat - \$1310.27 -
A letter received asking of any contribution for the cost of the shed that has been installed. It was decided that a form will need to be completed for the Trust to review. is to be made from Jan from Birdlings Flat. Fiona will organise the form with Jan.

9. General Business

- **Project Brief - Crash Mats Update** - Teresa advised that the manufacturer advised that costs of the mats depends on the size and complexity. Teresa asked if there could be two black and two white mats with handles. Fiona is sending the manufacturer the logo so that a price can be finalised. The container has been cleared out and the mats will fit in the container for storage. Final figures will be available for the February meeting.
- **Website – Glynis** – Has been looking at other community websites to review/upgrade our website. Glynis met with Big future web page designers and has received a few different options and prices for an upgraded website to make it more user friendly. It was decided that more quotes be scored from other website designers for the upgrade.
- **Project Brief – Little River Jiu Jitsu Club** – for protective equipment and mats, They currently have no protective equipment and the mats are falling apart and they are about 25 years old and are held together with tape. Expected outcome for the community is safer training and less injuries. The costing for the protective equipment is about \$100 dollars per person \$60 body armour and \$40 for head protection and there are 16 children enrolled in Jiu Jitsu and 10 Adults. They have asked for \$2,600 for the protective equipment, and the mats are \$399 each and they need 21 of them \$8,380.00. Mario will see if the mats are suitable for Jiu Jitsu. Will be reviewed at the next meeting.

Representations from members / Public:

9. Close of meeting: time 10.15 pm

10. Time and Place of next Meeting: 7.30 pm 2 December 2020

At the Little River Library/Council building

Certified as a true and correct copy of the Minutes:

Signed: _____ Mario Downes - Chair

Signed: _____ Fiona McLean - Secretary