



Little River Wairewa Community Trust

Minutes
Informal Meeting

Monday 2 October 2017 at 19:30 Little River Service Centre

Board Members

- ☐ Robert Burch – Chair
- ☐ Mario Downes – Vice Chair
- ☐ Craig Roberts – Trust Treasurer/Accountant
- ☐ Stuart Wright-Stow
- ☐ Rob Churcher (left the meeting at 9pm)
- ☐ Vanessa Mitchell (arrived at the meeting at 9pm)

Secretary – Barb Gaeth

Advisors:

Rununga Representative: John Boyles

Members: Annelies Pekelharing

Community Members: Marcus Puentener, Don Babe

Meeting opened: 7.35

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1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. Confirmation of the previous minutes
5. New Members
6. Matters Arising
7. Correspondence
8. Accounts
9. Reports of Committees / Members
10. Matters of urgency
11. General Business
12. Representations from Members / Public
13. Date and place of next meeting
14. Close of meeting

1. Call to order, Chairman's Address, welcome and introductions

2. Declarations of Conflict of Interest

3. Apologies

Alison Evans

Glynis Dobson

Alex Lee
Fiona Nicol

The Trust moved that apologies be accepted.
Due to a lack of quorum Apologies not moved

4. Confirmation of Previous Minutes–

The minutes of the Board meeting held on Monday 4 September 2017 are attached.
The Board members are asked confirm that these minutes are a true and accurate record of the meeting.
Due to lack of quorum Minutes not confirmed

5. New Members - None

6. Matters Arising

7. Correspondence - delivered into your DropBox

Confirmation of Correspondence

The members of the Board are requested to confirm that the inward correspondence be accepted and the outward endorsed.
Due to lack of quorum correspondence not confirmed

8. Accounts Statement of account

- Income
- Cheques Out:
- Direct Credit payments:
- Balance

https://bol.westpac.co.nz/s1gcb/bank/banking/common/CDTrai... Westpac New Zealand Limit... e-Services – Inland Revenue Transaction List - Westpac Transaction List - Westpac									
File Edit View Favorites Tools Help ANZ- Online Banking ANZ Inland Revenue - Te Tari T... Suggested Sites									
02/10/2017	ELECTRONIC	Spectrum Print	Internet	Payment	23432460	\$1,064.90			
02/10/2017	ELECTRONIC	JN Creative Ltd	Internet	Payment	23432445	\$851.00			
		Closing Balance:							\$138,229.70 CR
29/09/2017	Bank Charge	Account maintenance	From 0866	0444315-00		\$6.00			
29/09/2017	Bank Charge	Transaction charge	25 Transacti	ons 0444315	-00	\$1.90			
29/09/2017	Bank Charge	BOL Monthly Charges	Monthly	Service	Charge	\$9.95			
29/09/2017	Payment	Barb Fraser - Trust	Internet	Payment	23370372	\$200.00			
		Closing Balance:							\$140,294.80 CR
27/09/2017	DIRECT CREDIT	CCCCOUNCIL	Chchcitycoun	P20647		\$3,000.00			
		Closing Balance:							\$140,512.65 CR
25/09/2017	Payment	Donald Matheson	Internet	Payment	23317805	\$54.30			
25/09/2017	Payment	Donald Matheson	Internet	Payment	23317808	\$96.20			
25/09/2017	Payment	Craig Roberts & Asso	Internet	Payment	23351408	\$1,499.60			
25/09/2017	DIRECT CREDIT	Little River Craft S	15			\$60.00			
		Closing Balance:							\$137,512.65 CR
19/09/2017	AUTOMATIC PAYMENT	Barb Fraser - Trust	Barb Fraser	Trust Secre	Fees	\$1,000.00			
		Closing Balance:							\$139,102.75 CR
14/09/2017	Payment	Robert Burch	Internet	Payment	23236057	\$30.39			
		Closing Balance:							\$140,102.75 CR
13/09/2017	Payment	Banks Peninsula Rugb	Internet	Payment	23236053	\$280.00			
13/09/2017	Payment	Little River Service	Internet	Payment	23236054	\$122.00			
13/09/2017	Payment	Toy Library Little R	Internet	Payment	23236055	\$1,741.10			
13/09/2017	Payment	Glynis Dobson	Internet	Payment	23236058	\$400.00			
13/09/2017	Payment	Barb Fraser - Trust	Internet	Payment	23236059	\$68.13			
13/09/2017	DIRECT CREDIT	CCCCOUNCIL	Chchcitycoun	P20483		\$12,000.00			
		Closing Balance:							\$140,133.14 CR
12/09/2017	DIRECT CREDIT	MRS V J MITCHELL	Twisted Ngai	Advertising		\$60.00			
		Closing Balance:							\$130,744.37 CR
06/09/2017	DIRECT CREDIT	I.R.D. 102-371-508	D1784967168#	Gst	31/07/2017	\$2,329.72			
		Closing Balance:							\$130,684.37 CR
05/09/2017	AUTOMATIC PAYMENT	Barb Fraser - Trust	Barb Fraser	Trust Secre	Fees	\$1,000.00			
05/09/2017	Payment	Schenk Limited	Internet	Payment	23149113	\$17,537.62			
		Closing Balance:							\$128,354.65 CR
04/09/2017	Payment	Bonnie Schenkel	Internet	Payment	23131850	\$200.00			
04/09/2017	Payment	Bonnie Schenkel	Internet	Payment	23131851	\$100.00			
04/09/2017	Payment	Bonnie Schenkel	Internet	Payment	23131852	\$100.00			
04/09/2017	Payment	Schenk Limited	Internet	Payment	23149110	\$17,537.63			
04/09/2017	DIRECT CREDIT	PUREPODS LTD	Purepods			\$60.00			
04/09/2017	DIRECT CREDIT	Evans A M & Fow	AEVans	Brochure	advertising	\$60.00			
		Closing Balance:							\$146,892.27 CR
01/09/2017	Payment	Vanessa Mitchell	Internet	Payment	23091759	\$1,125.00			

Motion:

That the Trust accept and pay the accounts as presented.

Moved: Mario Downes Seconded: Rob Churcher
Chair voted along with five Trustees present to accept the accounts

9. Reports

LRVPC - Report on progress

Report by Vice Chair to Trustees re WiFi at Birdlings Flat – data cap, cost, availability for use of CCC etc having meetings at BFlat Hall. The Birdlings Flat Committee would like to receive a written contract containing all the information regarding the WiFi installation at Birdlings Flat Hall for their records.

Action: Mario Downs will get Matt Wilson (Wifi Guy) to contact John Fraser (Chair of Birdlings Flat Committee) to get this sorted

Report by Vice Chair regarding probation work for Catons Bay

Action: Mario Downes meeting with Probation in the week 9 October 2017

10. General Business

- **Long Term Plan – Agree on priorities for submission from Trust**
- Three items were suggested at the LRVPC for the Trust to support – Waste water, Rec Centre/Medical Centre, Lakeside Recreational Facilities
- ***These were agreed on by the Trustees that were present***
- **Annelies Pekelharing**
Funding for the River Trail and Reserve
 - The funding that had been held in reserve under Rata has expired due to funding time frames/end of financial year
 - Annelies was asked to put together a plan for the next two years and bring the Project Brief to the Trust for consideration of funding going forward

Seeking permission from CCC to remove the barbed wire fence that separates the domain from the reserve

- This is not urgent as the Domain Board are looking to build a bund

The Lease for the land that the nursery is on is up for renewal in 2019.

- At this time, the Trust wishes to continue to keep the lease under their name in case the land could be used for projects by the Village Planning Committee as indicated in a prior letter to the member
- The Trust will continue to pay the \$115 per year.
- There is a need for a fence running north/south behind the shed to enable the nursery to grow trees however there are sheep being grazed in the paddock (sometimes a horse) and therefore a fence needs to be built

Action: The Trust is to find out who owns the sheep and ask them to contact Annelies re putting in a fence of some sort to contain the sheep. Also, to see whether payment can be made for grazing.

Permission from CCC to remove the fence and trees next to driveway and replant – the white fence

- Penelope Goldstone has given verbal permission so Annelies will get this in writing and then go ahead

Volunteer (Paul Bainbridge) has been planting (some of his own trees) and spraying, maintaining trail
Plan for future years planting – Annelies has asked him to invoice for his time and consumables used. This will need to come to the Trust for agreement to come out of new funding for the Okana Trail.

- **Trailer** - Insurance for assets held by the Trust

Action: A list of assets in the trailer and others such as computers, hard drives, printer etc to be drawn up to get a quote for Contents Insurance from JLT

- **Vanessa Mitchell - Brainwave Trust Talk project brief**

- Carli had approached the Little River School about support for a talk given by the Brainwave Trust
- School Support Group has no money to fund this and Vanessa was approached to see if the Trust could assist
- Venue to be decided and agreed on
- Have a display at the Community Breakfast and gauge interest from people
- Look at holding in Term One of 2018

The Trustees at the meeting agreed to support this – a motion is to be brought to the next Board Meeting in November

• **Curtains for BFlat Hall**

- Craig Roberts proposed that the Trust pay for curtains needed for the Birdlings Flat Hall (for privacy during evening meetings)
- Proposed that once all final costs are realised with regards to the build – possibly by March 2018 – this could be reviewed
- Question as to whether funds that are coming in from bookings for the hall should come directly to the Trust to offset any bills that are being paid – power, phone etc.
- There is a meeting on Friday 6 October with the Leasing representative from CCC – Chair will discuss these and other matters with them.

Okana Trail, Pa Road, Earthquake Memorial are all places that need looking after and tidying up

- Annelies proposed that Paul Bainbridge (a local) who works for CCC as a landscaper could be interested in this work

Action: To be discussed further

11. Representations: Don Babe (refer to Don Babe's letter attached)

Don Babe updated the Trust on what is happening with the Rail Trail

Stuart Wright-Stow offered congratulations on getting this done on behalf of the Trust

Don Babe and the Rail Trail Trust are looking for Community support to help gain traction

The LRWCT to write a letter of support

Marcus Puentener (see Project Brief for Banks Peninsula Development Trust previously submitted by Marcus attached)

Suggested that Marcus approach the following people and come back to the Trust with a more concrete idea for moving forward with this:

- PEEEP Trust
- Delta/Fulton Hogan re employing locals?
- Project Lyttelton
- Talk with CCC
- Email Andrew Turner

12. Closure of Meeting : 9.35

13. Date and place of next meeting : November 6 2017 – Little River Service Centre

Certified as a true and correct copy of the Minutes:

Signed: _____ **Robert Burch – Chair**

Signed: _____ **Barb Gaeth – Secretary**



24 July 2017.

The Secretary,
Little River Waiwera Community Trust,
By email to lrwctrust@gmail.com

Dear Madam,

Congratulations on the development of the Little River Big Ideas Plan. We have looked through this and can see no conflict with the Christchurch Little River Railtrail Trust objectives. All the issues raised we agree with. Especially relating to the poor condition of Lake Forsyth because it has a very significant effect on the quality of the environment through which the Rail Trail passes and we would love to see it improved. We are also aware that we are encouraging more people to come to Little River and this will have consequences for the facilities to service visitors. We believe that the City Council has solved the problem with getting cyclists safely into Little River from Kinloch Rd. We strongly support improvements to the environment with native plantings and more walking and cycling tracks.

We feel we can best make a contribution to the Big Ideas via our promotion of the extension of the Rail Trail back to Christchurch, as outlined to you at the meeting at the end of last year. The extension being via Diamond Harbour, Lyttelton, New Brighton and the red zone. This would create a round trip starting and finishing both at Christchurch Airport and Christchurch City. Before we proceed further with discussion of this we need to give you some background.

The idea for the Christchurch Little River Rail Trail came following a Government request for Regional Councils to promote projects to mark the new millennium. In turn the Council asked staff to come up with ideas. Amongst the ideas was a biking trail along the old railway embankment from Motukarara to Christchurch. It was only later, that the chair of the Transport committee persuaded the Regional Council to promote a trail from Christchurch to Little River. A Trust was set up to promote the project and to raise the funds needed to build the trail and the many bridges required. The Canterbury Regional Council, Runanga, Banks Peninsula District Council, Department of Conservation, City Council, Selwyn District Council, Federated Farmers, Transit and Land Transit NZ, all agreed to support the project. Sixteen years has gone by since the start of the project, so you can see from the time it's taken, that support has not been outstanding. However, on the bright side, we expect the trail to be completed all the way from Christchurch to Little River in 2017.

About the same time that the Trust formed to promote the trail, the Department of Conservation was building the Otago Rail Trail. This trail was later to shock people into action as many people opposed the project, thought it was a total waste of time and money and would never attract people to a forgotten part of NZ that was rapidly losing population and services. The funny part was, a farmer who bitterly opposed the Otago Rail Trail to the point of obstructing its construction, was seen handing out pamphlets at the Christchurch A and P show promoting the trail. He freely admitted that his views had completely changed and how good the project had been for the area he had lived in all his life. Subsequently about 2009, the John Key Government allocated money for a range of "Great Rides" throughout NZ. The Christchurch Little River Railtrail Trust in conjunction with the Christchurch City Council applied to be included in this funding allocation with a roundtrip trail starting

and finishing in Christchurch. This application was unsuccessful. The trail from Christchurch, but only to Little River, has subsequently been included in the list of great rides in NZ. When the Little River Rail Trail is eventually completed this will benefit the Little River Community, because it will be more easily promoted alongside all the competing rides and because it has an International Airport at the start (and if the round trip is eventually achieved, at its end) it will attract international tourists. If you need convincing on this just look at how the Te Araroa trail is taking off as an international tourist attraction.

The Christchurch Little River Railtrail Trust has installed cycle counters on the existing track in two places, on the commuter route between Lincoln and Prebbleton and on the trail section through the Ahuriri Reserve near Motukarara. We are recording about 150 per day using the commuter route and 150 per week using the Ahuriri section. We do not have any data for Little River but anecdotally the cycle parking facilities indicate weekend numbers at the 150 per day level.

All the above coincided with the Ministry of Transport becoming very concerned about the speed and danger of people riding on roads. In 2005 they released a strategy to get more people walking and cycling. There was also concern about the rising obesity levels and associated medical costs, the need to encourage healthier lifestyles and to get people out exercising.

In 2009, a member of the Trust was working closely with the City Council to promote the extension of the cycleway and this was the proposal presented to Government as the Little River Great Ride application for funding that was rejected. When the Government rejected the project and the funding for it, the City Council seemed to lose interest and then the 2010 earthquakes interrupted the whole process and no further progress has been made. However, in the course of investigating the proposed route in 2009, the owners of 7 properties, through which the trail would pass on public paper roads, were approached and only one was supportive. The others opposed the trail going through their properties, even though the trail would be on the public paper roads. At present the public have the right to walk or ride a bike over these roads, which are everywhere on Banks Peninsula, without having to ask the property owner for permission. However, it is a recognised courtesy that during lambing/calving, people should not go through these areas if the route is unfenced.

The Christchurch Little River Rail Trail Trust wants to make progress, on getting agreement and support for extending the trail back to Christchurch via a route from Little River to Diamond Harbour, then from Lyttleton, New Brighton and the Red Zone along the Avon River. This will bring benefits to Little River by attracting more people to Little River wanting accommodation and dining facilities and thus creating more jobs and a more robust local economy. It will also have some downside, in that it will put extra pressure on existing facilities- water supply, sewage and rubbish disposal. This may however be beneficial, because it may help to put pressure on the City Council to do something about the problems that already exist in Little River.

In passing, it might be worth mentioning that a Trust member has had some preliminary discussions with the Moncks Bay Yacht Club. The people talked to at the club indicated that it is not inconceivable, that if asked, they could provide a service to trail users to get them across the Estuary to Southshore Spit Reserve as a fundraiser for their club. This would be really helpful, as there is already an off-road trail along the Estuary edge to link up with the Red Zone.

The Trust would like to have the support of the Little River Wairewa Community Trust in its endeavours. One issue that needs immediate addressing is to define the best route for the trail. At present the Rail Trail Trust is just proposing to promote going along Western Valley Rd to the Port Levy Saddle, along the double fence line to the Monument Track and down the Monument Track to the Purau/Port Levy Road. The original 2009 proposal was promoting a route going up to the top of the range to the west of Little River. There are three options. Option 1 off Morrisons Rd to High Bare Peak. Option 2 off Council Hill Rd to the summit. Option 3 off Western Valley Rd to Trig 525 and then to the summit. The last option is perhaps the best option in conjunction with the City Council acquiring the Little River Water Supply Catchment for re-afforestation to better protect the community water supply. It is noted that the top of the catchment is actually a Maori reserve (Te Kata Reserve 2534), the middle section is owned by Simon & Susan Latham, and straddling the ULR to the north the land is owned by 2

Lathams and a Stammers-Smith. The flat topped trig 525m would give an outstanding viewpoint of the Little River area and in time the community might even envisage a chairlift to this point. While it is quite a climb to Trig 525m, it is an easy 175m ascent over approximately 2km to the summit from here. The Rail Trail Trust would like to have a consensus view on this from both the Christchurch City Council and the Little River Wairewa Community Trust before it proceeds with its Western Valley option. The Western Valley option is considered to be not as good as any of the 3 options above, because the Trust is trying to site as much of the trail as it can off-road. From the trail user's point of view, it makes it much more interesting and safer. Also, if the community really wants to support more tracks, then the more handily placed to the centre of Little River, the more likely they are to be used and the water supply catchment offers a great location.

It would be helpful if the visions of the Railtrail Trust and the Little River Wairewa Community Trust could link up and in combination persuade the Christchurch City Council to:

1. Buy into the overall vision of the Christchurch Little River Railtrail Trust for the round trip bike trail from Christchurch to Little River returning via Diamond Harbour Lyttelton, Southshore and the Avon River.
2. Acquire the Little River water supply catchment inclusive of Trig 525m.
3. Help with consenting for construction of a track to Trig 525m and from there to the summit on the range on the Western side of Little River.
4. Help with consenting of a track that links up with existing tracks on the ridge through to the Purau/PortLevy Road.

For 3 and 4 above the Railtrail Trust would undertake to raise the money and contract the work for the actual track construction.

A further matter for your Trust to consider is Catons Bay. The Hornby Rotary Club undertook a planting project there costing some \$40,000 in 2013. In conjunction with this a short length of track was constructed out to Lake Forsyth. This gives a very good view up to the head of the lake. This is now overgrown and there are a number of weeds that should be dealt with and the willows along the lake edge need to be poisoned to complete the project. Hornby Rotary have moved on to other projects.

It would be helpful if more picnic tables were installed at Catons Bay.

The Christchurch Little River Railtrail Trust would like the Little River Wairewa Community Trust to:

1. Take over the responsibility for maintaining the Hornby Rotary Club native planting on LINZ land at Catons Bay, dealing with the weeds and the willows and maintaining the track out to the viewing area of the head of the lake.
2. Install some new picnic tables at Catons Bay

The Christchurch Little River Railtrail Trust looks forward to your response to this letter.

Yours faithfully,

Don Babe,
Chairperson.