



# Little River Wairewa Community Trust

Minutes Annual General Meeting 4 November 2019

Monday 4 November 2019 at 19:30 Little River Service Centre

## Board Members

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- Bonnie Schenkel
- Donald Matheson
- Glynis Dobson
- Stuart Wright-Stow
- Alex Lee
- X Rob Churcher has resigned from the Trust.
- Lyn Leslie

**Acting Secretary:** Fiona McLean **Note Taker :** Narielle A'Court

**Advisors:** Ms Jane Harrison

**Banks Peninsula Community Board:** Ms Tori Peden

**Project Coordinator:**

**Wairewa Rununga Representative:** John Boyles

**Members:**

**Meeting opened 7.30pm to 7.55pm**

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1. Welcome by Chairperson
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8. Nominations for position of Chairperson, Vice Chairperson and Treasurer
9. Chairperson stands aside if required.
10. Election of Office Bearers
11. Matters of urgency
12. General Business
13. Date and place of the next meeting

#### 14. Close of meeting

##### **1. Call to order, Chairman's Address, welcome and introductions**

- 2. Decarations of Conflict of Interest** - Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concering their matter of involvement, only returning once any proposal or vote has been completed.

- 3. Apologies** Rob Churcher, Rob will send an formal letter resigning from the Trust

**Moved that the apologies be accepted.**

**Moved: Craig**

**Seconded: Vanessa**

##### **4. Confirmation of Provious Minutes of the Previous AGM**

The minutes of the Board meeting held on Monday 2 September 2019 are attached. The Board members are asked confirm that these minutes are a true and accurate record of the meeting.

**Moved: Stuart**

**Seconded: Mario**

**Carried Unanimously**

##### **5. Correspondence**

There were no correspondence relating to the previous AGM.

##### **6. Chairperson's Report**

Mario will file a report with the minutes in the near future to be attached.

##### **7. Treasurer's Report and presentation of audited financial statement**

Craig fowared to the committee a copy of the financial accounts for the Trust that are presently still in draft as they are presently with the auditors so they could change slightly but he doesn't think it will change much. Craig has asked that the committee review the summary he hasincluded in the financial statement. Total operating receipts for the year were \$123,805.87 an increase of \$35,000 over the prior year which is mainly due to the Okuti River Project and Trap Library Grants where the trust is acting as an unbrella organisation over these projects. Our expenses out are up

by \$20,000 which is really to do with these two projects, some costs were down Little River Big Idea's because most of the costs were paid out in the previous year. Total operating payments out wer \$98,000 and a surplus of \$25,328.68. The capital payments out was Birdlings Flat Community Centre an old invoice from 2017 and the funds out relates to the Little River Gynastics Club and those have been paid out subsequent to the end of the year. Opening Cash \$122,837.36 and a closing balance of \$146989.47. The Net Cash increase for the year \$24,152.11. The Net GST \$703.00 that is a net balance in terms of the GST. Total Grants \$110,044.35, the funds held on behalf were \$147,896.00 which related to Little River Gymnastic's. A full report of the financial statements will be passed at the December meeting and signed by Mario.

#### **8. Nominations for positions of Chairperson, Vice Chairperson and Treasurer**

- Mario steps down from the chair position and was accepeted by the committee

**Moved: Bonnie Seconded: Stuart**

**Carried Unanimously**

- Vanessa as nominated for the Chairperson's

**Moved: Stuart Seconded: Bonnie**

**Carried Unanimously**

- Mario was nomiated for Vice Chairperson

**Moved: Craig Seconded: Stuart**

**Carried Unanimously**

- Craig was nominated for Treasurer

**Moved: Glynis Seconded: Bonnie**

**Carried Unanimously**

**Representations from members / Public:**

**9. Close of meeting: time 7.55 pm**

**10. Time and Place of next Meeting: 7.30 pm 5 October 2020**

**At the Little River Library/Council building**

**Certified as a true and correct copy of the Minutes:**

**Signed: \_\_\_\_\_ Mario Downes - Chair**

**Signed: \_\_\_\_\_ Fiona McLean - Secretary**