



Little River Wairewa Community Trust

Minutes

Monday 6 July at 19:30 Little River Service Centre

Board Members

- Vanessa Mitchell - Chair
- Mario Downes – Vice Chair
- Craig Roberts – Trust Treasurer/Accountant
- Glynis Dobson
- Bonnie Schenkel
- Donald Matheson
- Lyn Leslie
- Alex Lee

Acting Secretary: Fiona McLean Note Taker Narielle A'Court

Advisors: Jane Harrison

Banks Peninsula Community Board: Tori Peden

Project Coordinator:

Wairewa Rununga Representative: John Boyles

Members:

Meeting opened – 7.30 pm

Index

1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. New Members
5. Confirmation of the previous minutes and Matters arising
6. Representations from Members/Public
7. Correspondence and Matters arising
8. Accounts
9. Reports of Committees/Members
10. General Business
11. Date and place of next meeting
12. Close of meeting

1. Call to order, Chairman's Address, welcome and introductions

- 2. Declarations of Conflict of Interest – Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.**

3. Apologies: Mario and Lyn

Moved that the apologies be accepted:

Moved: Bonnie Seconded: Craig

Carried Unanimously

4. New Members - None

5. Confirmation of previous Minutes and Matters Arising:

The minutes of the Board meeting held on Monday 9 March

The Board members are asked confirm that these minutes are a true and accurate record of the meeting.

Moved: Vanessa Seconded: Donald

Carried Unanimously

6. Representations from members/Public - None

7. Confirmation of Correspondence

The members of the Board are requested to confirm that the inward correspondence be accepted and the outward endorsed.

Thank you, card, - received from Glynis and Tom Dobson for the flowers sent for the passing of her mother.

Resignation letter - received from Glynis from the Trust. She has asked that a replacement person be found to do the work for the What's on, Facebook and newsletter and Glynis will provide some training. Fiona is sending out an email for an expression of interest in the position with any of the Trust members. It was suggested that an advertisement be placed in the Akaroa Mail for this paid position if we found no one suitable.

Karin Bos – Akaroa Trap Library – Email Received – Fiona has received an email from Karin Bos asking if the Akaroa Trap Library could use the Trust Bank Account to hold their funds and so they can fund raising or except donations to buy traps. Karin was invited to attend this meeting but forgot the date of this meeting. After discussions with the Trust Fiona to send an Email asking Karin to attend the next Meeting – 3 August

There is going to be a local competition where people from the community can submit artwork and we will get a guest judge to pick one that will then be painted onto the penguin, then in the summer break there will be a public art trail of the 50 penguins, after this the penguins will be auctioned to raise money for Cholmondeley Children's Centre. Looking at the competition closing 1 September

3D speed Humps - design Andrew Hensley attending – Janet sent update on the speed humps they need to be re-drawn to give to the graphic design in vector works. Andrew has also suggested we could use a system called thermo plast, it rolls out and it sticks down. Vanessa also advised that Andrew is going to advise the final dimension for the planter boxes so Vanessa can get a quote

Walkways – Fiona emailed Nick and Sam regarding who the owners of the land are, they have been advised for Fiona to contact to the local Marae.

9. General Business

Email from Ken asking for the February minutes be amend – after discussions it was decided that the original minutes will remain.

Lyn – Support the local community businesses during this crazy times, by holding a basics of social media marketing workshops – with the support of the trust more on this at the next meeting, but just a heads up.

Community Hall - Vanessa advised that it has been raised that the ladies toilet latches have not worked for years, the Community hall has no money from the council so it will not get fixed. Vanessa has asked Glen Rossiter for a quote for the 3 latches and if it is under \$150 can we go ahead and have them fixed.

Tennis Courts - Vanessa has also requested that there be a little bit of planting on the road side of the Tennis Club House, (either side of the club house) Vanessa is going to approach Livings Springs to see if they would be interested in doing the planting of that area to the value of \$100 and Council approval through Jane and Domain Board.

Website - Donald, Lyn, Vanessa, Glynis and Fiona (small sub-committee) to meet next Tuesday to delegate task and research 4 x website companies and bring back to the meeting 3 August

Stuart's Gift - Fiona is organising a Card and Meal voucher to the value of \$150.

10. Representation from members/Public - none

11. Date and Place of next meeting 6 July 2020

12. Close of meeting – 9.30 pm

