



Little River Wairewa Community Trust

Minutes

Monday 15 June at 19:30 Little River Service Centre

Board Members

- Vanessa Mitchell - Chair
- Mario Downes – Vice Chair
- Craig Roberts – Trust Treasurer/Accountant
- Glynis Dobson
- Bonnie Schenkel
- Donald Matherson
- X Stuart Wright-Stow
- Lyn Leslie

Acting Secretary: Fiona McLean Note Taker Narielle A'Court

Advisors: Jane Harrison

Banks Peninsula Community Board: Tori Peden

Project Coordinator:

Wairewa Rununga Representative: John Boyles

Members:

Meeting opened

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1. Call to order, Chairman's Address, welcome and introductions

- 2. Declarations of Conflict of Interest – Members are reminded of the need to be vigilant and to stand aside from the decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concerning their matter of involvement, only returning once any proposal or vote has been completed.**

3. Apologies: None

Moved that the apologies be accepted:

Moved: N/A Seconded: N/A

Carried Unanimously

4. New Members - None

5. Confirmation of previous Minutes and Matters Arising:

The minutes of the Board meeting held on Monday 9 March

The Board members are asked to confirm that these minutes are a true and accurate record of the meeting.

Pumpkin Festival – Has now been cancelled.

Funding Expo – on hold until next year.

Little River Gymnastics’ – looks like it might go ahead next term with Teresa from Circus running it, Vanessa is working on an outcome.

Fiona submitted a grant application since the last meeting for \$10,000 and will find out next month if it was successful.

Strength in Communities – Fiona advised that it is due in August.

Easter Egg hunt – Cancelled

New Laptops – Fiona advised that she has contacted Sam on a couple of occasions. After discussion it was decided that Fiona will gather some quotes on the purchase on two new laptops for the Trust.

Moved: Lyn Seconded: Craig

Carried Unanimously

6. Representations from members/Public - None

Karin Bos – Akaroa Trap Library – Deferred to next meeting

Jane's update from the Council - During the lock down most of the day to day work was put on hold during that time. The Strength and Communities funding has been delayed because the CCC has given extra time for people to get applications in and there is a new draft of the Annual Plan and financial decision making has been put off and has now gone for consultation and will hopefully be approved in July, this year it will be mid-August when the Trust will find out about the funding application. However, they do want to let you know that the Trust is the number one priority for the Strength and Communities Funding. Jane advised that the

council has had to re draft the entire Annual Plan and has to save large amounts of money just until the end of June they are looking at \$33 Million and another \$50 Million in terms of the next financial year, so the council staff have been working hard to figure out how and where the money can be culled. In terms of the projects here at the moment the big casualty is the Playground, so the \$209,000.00 that was to be spent on the construction of the playground has been deferred at the moment, there is no indication at this stage when the money would be available.

The Maintenance Budget for community facilities has been cut, this was a budget that was not meeting demand already. It has become really clear that there is not going to be any money to do much of anything to Community Facilities, the Council has asked for figures for how much use the different facilities have and are looking at whether the council want to keep all of the facilities.

Tori advised that there will be another \$400,000 given to the Communities Board to be given to their Discretionary Response Fund and anyone can apply for that fund later in the year for community groups they think that each board will receive a guest amount of \$30,000 to 40,000 for Banks Peninsula where the need arises, at the moment it still needs to be voted on at the Annual Plan.

Also the Council wanted to pass on a big thank you to the people that helped with some of the welfare side of things during lock down and food bank and frozen meals and making sure people had phone calls or shopping done and is very much appreciated to all of the Community organisations that have been involved in that.

7. Confirmation of Correspondence

The members of the Board are requested to confirm that the inward correspondence be accepted and the outward endorsed.

Stuarts resignation email has been received and was read to the Trust members by Fiona. A gift and card will be organised by Fiona and suggestions are welcome to be sent to through to Fiona.

Harry Millar – Environment Canterbury has been passed over to Living Streams to have a look at for volunteers for planting down Western Valley Road.

Moved: Lyn Seconded: Craig
Carried unanimously

7. Statement of Accounts LRWCT

Moved: That the accounts as presented be passed for payment and that the statements of income and expenditure be accepted:

A list of the expenses were tabled - Between March and the end of May 2020 total expenses were \$8038.41 and in terms of incoming money was the GST return for February / March a refund of 1008.49. Expenses to be passed of \$2498.67 including Alison Evans has sent an invoice for \$1500 and Toni Quigley and Narielle's costs for march. Birdling Flat phone bill. Cash summary for the last 3 months our opening bank balance of \$145,027.00 and our closing was \$133,439.00 at the end of May. The Gym mats have been allocated as an fixed asset.

Detailed Financials are attached

Moved: That the accounts as presented be passed for payment and that the statements of income

and expenditure be accepted:

Moved: Mario
Carried Unanimously

Seconded: Donald

8. Report of committees/Member

Update on:

Web page upgrade

walkways – Janet advised she had a meeting with Nic Singleton who advised that he had been up to see some of the people around the Council Hill walk way and he has come to the conclusion that it wasn't worth perusing that particular walk because there were just too many issues and he didn't feel that there was enough value in the lookout to make it worthwhile doing the walk way. He proposed that we should just concentrate on the Stage 1 track and then Stage 2 track to get down to the river with the long term plan of getting a bridge across the river. It was also discussed that eventually long term it could be continued up to the school house on Puaha Road. Donald suggested that a letter be sent to the local Maori to tie in with their future plans and stories around the school house. Vanessa will draft a letter

A motion to cancel Track 2 the Council Hill Walkway and focus on Track 1.

Moved: Vanessa
Carried Unanimously

Seconded: Mario

Playground - The council has deferred the money for the playground, (\$209,000) before the lock down they have finished working on a finalised design of the playground to meet the allocated budget. CCC staff meet with Vanessa and Fiona to show them the plan. At the moment the Council has asked for submissions, Fiona is to write a submission to the CCC asking that the playground budget be reinstated, Fiona has been to the local school and businesses around Little River asking if they can also submit to the CCC, Vanessa has written a submission to be lodged with the council as well. Also if any of the other Trustees would like to write one on their own and send it in, submissions close 29 June.

Vanessa has also suggested that the trust also contribute an amount towards the playground which will give strength to their submission to the Council to continue with the playgrounds construction. After further discussions

A motion to invest \$10,000 towards the costs of the Playground if the funding is received in the 2020 year.

Moved: Donald
Carried Unanimously

Seconded: Bonnie

Community gardens – Janet is going to talk to Fiona and Mario.

Penguin – Deferred to the next meeting

3D speed Humps - design Andrew Hensley attending – Janet spoke about the history regarding the original plan surrounding the artwork of the 3D speed humps. After discussions about designed speed humps it was decided that a rail crossing design to fit in with the original rail theme in two of the proposed speed humps and another design

for outside of the Craft station. Janet will now send the two designs to the companies to get quotes for the speed humps. The no entry signs will be going up soon. Planter boxes in corrugated iron and timber Vanessa is looking into getting them made.

Foot path along Western Valley Road - Work on the new foot path down Western Valley Road to the school will commence next week.

9. General Business

Email from Ken asking for the February minutes be amend – deferred to the next meeting

Tennis Courts – Lyn asked about the nets, who puts them up and where do they live, Mario suggested George Pipper was the person to talk to.

10. Representation from members/Public

11. Date and Place of next meeting 6 July 2020

12. Close of meeting – 9.30 pm

