



Little River Wairewa Community Trust

Minutes Annual General Meeting 4 November 2019

Monday 4 November 2019 at 19:30 Little River Service Centre

Board Members

- Vanessa Mitchell – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Mario Downes – Vice Chair
- Bonnie Schenkel
- Donald Matheson
- Glynis Dobson
- Stuart Wright-Stow
- Alex Lee
- Lyn Leslie

Acting Secretary: Fiona McLean **Note Taker :** Narielle A'Court

Advisors: Ms Jane Harrison

Banks Peninsula Community Board: Ms Tori Peden

Project Coordinator:

Wairewa Rununga Representative: John Boyles

Members:

Meeting opened 8.15pm to 10.30pm

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1. Welcome by Chairperson
2. Apologies
3. Confirmation of the minutes of the previous meeting
4. Matters arising
5. Correspondence
6. Matters of urgency
7. General Business
8. Date and place of the next meeting
9. Close of meeting

Note: This meeting continued on from the AGM

- 1. Call to order, Chairman's Address, welcome and introductions**

- 2. Decarations of Conflict of Interest** - Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a Trustee and any private or other external interest they might have. The person who has any conflict should recuse from the meeting prior to the discussion concering their matter of involvement, only returning once any propsal or vote has been completed.

3. Apologies – None

4. New Members – None

5. Confirmation of the previous minutes and Matters Arising -

John advised that he had spoken to the carver not the carver's family the previous minutes to be amended.

Moved: Mario Seconded: Stuart

Carried Unanimously

6. Correspondence and Matters Arising -

Fiona has received a project breif from Teresa Scott regarding the F'Aerial Arts Circus School who has 25 local kids and a hand full of adults enrolled and there are more on the waiting list for next term. She has asked for funding from the Trust to assist with the purchase of 2 to 4 crash mats for the safety of the children.

After discussions it was decided that the Trust would purchase the 4 mats on behalf of the community so that the school and gymnastics and various other groups in the community for the use in the hall as determined by the Trust. Further research in to the availability of storage and sizes of the mats. It was also discussed that they have some signage on the mats.

Moved: Stuart Seconded: Mario

Carried Unanimously

Jen Sands has also submitted a request for donation/funding to purchase the art work that was done by Alex who won a competition that was run by Skate and had her art work made and is on display in Christchurch central and they are going to be sold they were hoping that the school would be able to buy the art work but the asking price is \$2500.00 to have it displayed in Little River. I was decided that they would direct them to the appropriate board for where they can apply for funding.

7. Accounts -

For October 2019 the cash summary for the money for the month it shows income for the Flower power was \$1,581.25 has been received. Funds out were \$4,304.45 with a net deficit for the month \$2,723.20 with an opening balance of \$164,337.60 and a closing balance 31 October 2019 of \$161,614.40. In terms of expenses to pass at the meeting of a total of \$65,608.89. Flower Power Catering \$365.00, Glynis \$400 for the website, Alison Evans cost for the Okuti River Project, Pam Beard \$24.99 for stationary for the Senior Hui, Senior Hui Catering by the Little River Playcentre \$1000.00, Craig's costs for the end of year \$1499.89, Flower Power advertising Star Media \$402.50, Catherine Vista Print \$1,858.00 and \$67.35 and Facebook Advertising of \$40.63, Spark \$63.41 and Narielle and Fiona's cost for the month, Financials have been attached.

Moved: Mario Seconded: Donald

Carried Unanimously

8. Report of Committees/ Matters -

Senior Hui Report – This year there were 40 attendees. Next year is the 10 year anniversary so they would like to put on something special. The original concept of the Hui was to provide something for the older members of the community to attend. The day was enjoyed by everyone and they were very well fed and the play centre have done an amazing job with the catering. Pam asked if Fiona could send a thank you letter to the Mirai.

Flower Power – Donald - There were 420 tickets sold and 330 were sold at the Craft Station and 150 from event finder so it has made about \$4,500. there were other fund raisers that were held were Izzy Hall made \$260 to go to Russia, The Moore's \$300 to go to equador, Living Stream had \$200 in sales, and Kitty Powel raised \$800 it was a successful event.

Glynis added the after nibbles function there were 25 adults and 4 children were confirmed and attended at Catherine's house and Bonnie catered it was delicious food which included a glass of bubbles, the food was just right for the occasion, everyone enjoyed the opportunity to get together in a relaxed environment, it gave us a chance to unwind and chat about what went well, what could be improved on and get to know one another, the occasion gave a fitting finale to a successful event. Glynis advised that the event cost \$365.00 and thank you to Bonnie for the catering.

Community Breakfast – Bonnie – Fiona advised she has had flyers printed and the postman is doing a letter box drop for free. Fiona advised that she has approached the other community groups to see if they want to attend the breakfast. It was decided that Craig would meet Bonnie and Fiona on the Saturday to help with the purchase the food, other committee members are going to help set up on Sunday.

Urban Regeneration Project - Fiona advised that she has received a report back from Josh advising that he had received and lodged the report that Fiona had sent him for \$14,700

and that it has now been closed and congratulations on all of the hard work that has and is being put in to making Little River even better.

9. General Business

- **Drum Festival** – Marcus Isbad made a presentation to the trust for financial assistance to help cover some of costs festival. Which could hold a free local concert for the residence of Little River. Following discussions it was decided that they would consider helping the future but due to the short time constrains available before the festival this year.

It was decided that on this occasion that the Trust did like the band option but it did not leave us enough time to advertise and promote the event because of the time frame and agreed to decline the offer on this occasion.

- **Living Streams Community Nursery – Update** - Marcus will be also working for 8 hours a week as a Co co-ordinator with Annelies, his role is help co-ordinate with the projects and increase plant sales so the Nursery can be selfsustaining and they have just taken over the lease of the paddock behind the existing nersery is open wednesday, saturday and Marcus will be there most fridays. In the future they may expand their services so they can consult with people with what would grow well on their properties and require further help with extra water tanks so they don't run out of water.
- **Trust Workshop** - A date has been set for the Trust Workshop for early December for about 3 hours to discuss stategic planning of the Trust and the dircection it will take, the roles of the people and governance, and review the Trust Deed. Important to look at purpose and the direction going forward of the Trust.

Representations from members / Public:

9. Close of meeting: time 7.55 pm

10. Time and Place of next Meeting: 7.30 pm 2 December 2020

At the Little River Library/Council building

Certified as a true and correct copy of the Minutes:

Signed: _____ Mario Downes - Chair

Signed: _____ Fiona McLean - Secretary