



Little River Wairewa Community Trust

Minutes

Monday 8 October 2019 at 19:30 Little River Service Centre

Board Members

- Mario Downes – Chair
- Craig Roberts – Trust Treasurer/Accountant
- Vanessa Mitchell
- x Bonnie Schenkel
- x Donald Matheson
- X Glynis Dobson
- Stuart Wright-Stow
- X Alex Lee
- X Rob Churcher
- Lyn Leslie

Acting Secretary: Fiona McLean **Note Taker :** Narielle A'Court

Advisors: Ms Jane Harrison

Banks Peninsula Community Board: Ms Tori Peden unable to attend

Project Coordinator:

Wairewa Rununga Representative: John Boyles

Members:

Meeting opened 7.30 to 9.10

Index

1. Call to order, welcome and introductions
2. Declarations of Conflict of Interest
3. Apologies
4. New Members
5. Confirmation of the previous minutes and Matters Arising
6. Correspondence and Matters arising
7. Accounts
8. Reports of Committees / Matters
9. General Business
10. Representations from Members / Public
11. Date and place of next meeting
12. Close of meeting

9. General Business

- Moved:** • **Kakupa Clay and Crafts** Passed the hall hire for the October school holidays
Stuart **Seconded:** **Craig**

Carried Unanimously

- Jane advised that she and Janet are meeting with Doug Peak from Citycare and he is looking at painting the speed bumps. Jane thought it would be good to talk to him as she knows that in the past Citycare has provided machinery, man hours and gravel for other projects
- Playground update: Vanessa held a meeting a couple of months ago with the Fiona and the council staff that have been assigned to the project for the playground design and conciliation came out and met with them. They had a look at the plan and loved the proposed plan, while they were there they also went to the site of the proposed playground and advised they are going to come back us with a better idea and what the council will support. The council want to put their money into building the playground on the current site but bigger and better and then stage 2 & 3 the trust could go forward and develop the green space further down the track but the council wouldn't support their money going into the green space only into the playground.

Jane advised that based if you did anything anywhere else the money would go into digging and drainage and the council want the money to go into play equipment.

Vanessa advised that the council have suggested that we take the bark chip all of the way out to where the flaxes are then they have some clever ideas that could have a tower that modelled the silo's shape and some slides coming out of the tower. They asked what the signature things around Little River, Vanessa suggested trains bikes and the Silo's they are signature shapes of Little River, so they are going to have some mock up designs in time for the Information day. They still think we could get a pump track on the other side as well on the other side. They are very supportive of the bigger cycle track they just didn't think that there would be enough money to complete that part but it could be done as a stage two.

Jane advised that the people who are looking at the funding have been made aware that there will be future development requiring funds for the playground area.

They were saying that the council money of \$230,000.00 they would want a playground pretty much completed for that and any further developments would come from other funding like RATA, Lotteries to do the parts outside of the playground. The pump track was included in the original money/plans. They are also going to talk to the drainage people about the work required in the area. They are going to come to the community breakfast with some designs and idea's and get some more community input but then it still has to go through the full consultation before Christmas.

Drainage: Stuart raised the drainage for the ditch down the main street of the township and that some of the money allocated was to cover the existing ditch and asked for an update on the progress. Jayne is going to look into that and get back to the trust. Jane also advised that the drainage people are coming to the Community Breakfast so the trust can ask them questions about it. The money that has been put aside for the drainage project is limited and is going to be used to try to elevate the major event flooding on the main road and that is what they are focusing on

they don't have enough to do the rest of it, they have been doing lots of modelling and using topographical information to try to figure out where the water is coming from and how it is behaving. Mario raised that they should be talking to local people, Jane advised that they have spoken to some locals, Mario request that his details be given to them for conciliation. Stuart raised that he thought that there was a figure mentioned of about \$850,000 for drainage in Little River. Tori has said to Stuart that the community board would make sure that money primarily didn't get lost in other peripheral places but stays on the ditch through the township. Jane advised that they have done the modelling and it tells them that by covering the ditch it will slow down the flow of water through it. So what they have done with the removing of the willows has certainly helped. Stuart raised that the ditch is a major problem for the whole community, one of the issues is getting water out of the township when it does flood, but in terms of having a safer township and it is a simple way of putting another lane into this township. Jane advised that people who are looking at long term planning for the township that in terms of traffic safety and pedestrian safety that the ditch is a really big problem and needs attention. Mario mentioned that if they put pipes in it would flow a quicker because the ditch is not kept tidy enough for the water to flow, with pipes you don't have that issue.

- **Update Small Business Expo-** Fiona met with Sue Graham and Catlyn Pike they are looking to hold the Expo on the 23 February 2020 they would like to meet up with Lyn to come up with a catch phrase - Business Expo. Fiona will meet with them again on 15 October 2019 to go through all of the small business owners in the area and write an invitation letter letting them know what it is about and they would be interested in having a stand at the Expo. Business networking is a big thing and getting to know what other people do in the area.
- **Seniors Hui-** Pam asked if she could have some help for 1 hour 10.30 to 11.30 to help her on the gate and update the Data base with contact details of attendees. they call the people invited to get them to attend for next year. Advertising the poster should go into the Akaroa Mail this week an invoice will be sent Craig.

Pam has asked Craig to send them a receipt and a thankyou letter for the use of the facilities on the 3 November from 11 to 2. They are expecting about 70 guests

Motion is that the trust will finance the Seniors Hui up to the value of up to \$1500 was completed.

Moved: Lyn **Seconded:** Craig

Carried Unanimously

- **Welcome Sign – John** – has followed up on the welcome sign with the carvers family it is still a work in progress, the problem is that it has been lying on its back so the carvers doesn't want to touch it unless he has permission from the original carvers family. He has contacted the family it is still ongoing. If they don't get the approval then the carver will make another new one this summer.
- **Revival Clothing – Jane** – met with Heather from Revival Clothing, the second hand shop finances itself and they do amazing work in the area, one thing they would like to do is a letter box drop advertising what they do and put a regular advert in the Akaroa Mail, a flyer or poster. But Heather doesn't have time to do that. Jane asked if the Trust would offer a little bit of Fiona's time to help with that. Fiona said that she could help with a couple of hours.

Motion that Fiona could spend up to 2 hours to help Revival to do the advertising and posters at our cost for Fiona's Time

Moved: Craig Seconded: Stuart

Carried Unanimously

- **Information Sessions** – Jane wondered if it would be helpful to run an information for new applicants of the trust. It was discussed that it may be a time to do a newsletter to be delivered by the post man, advertising the AGM and what the trust does this is what we have achieved would you like to come and help us complete more projects. It was suggested to use the community breakfast to advertise the Trust. Mario said that the Breakfast is going to have our biggest audience for new members to the community. Maybe a refresher for current members would be better.

Lyn suggested that the trust spend a bit of time on group working to discuss strategies to move forward in the future. What works and what doesn't.

- **AGM** - Craig advised he has spoken to the auditors who have advised it is highly unlikely that the accounts will be finalised by the AGM, so this year it will be a draft form.
- **Recycling Shed** – Jane updated that exercise is a permitted activity under the lease for the Dojo but you have to cover all of the legal requirements to conduct that activity, which is where consents come in so you need to go to planning in the council.
- **Funding Overview** - Vanessa has put together a slide show of where the Trusts money comes from COGS, Rata and the Christchurch City Council, Lotteries. Also showed a timeline of what money had to be spent in what timelines. The Trust also holds money on behalf of other groups. A separate meeting has going to be held to discuss further where they can contribute to other groups that operate in Little River. The Trust agrees that some Strategic Planning needs to be done by the Trust for the end of October.

Representations from members / Public:

9. Close of meeting: time 21.11

10. Time and Place of next Meeting: 7 November 2019 At the Little River Library/Council building

Certified as a true and correct copy of the Minutes:

Signed: _____ Mario Downes - Chair

Signed: _____ Fiona McLean - Secretary