

Meeting of the Little River Wairewa Community Trust Meeting

Monday 13th June 2016, 7:30pm

Little River Service Centre

Meeting open: 7:30pm

Present: Mac Burch, Jill Tini, Kathy Bisman, Pam Baird, Bonnie Schenkel. Geoff Marks, Glynis Dobson, Fiona Nicol, Annelies Pikelharing, Alison Evans, Mario Bisman, Stuart Wright-Stow, Vanessa Mitchell

Apologies: Kevin Blogg, Donald Matheson

Accepted

Previous Minutes:

Motion 'Previous meeting minutes be accepted' Proposed Mario Downes/2nd Pam Baird/Motion Accepted

Matters Arising:

- ❖ **Car-pooling** – Annelies Pikelharing to address meeting
Annelies addressed the meeting and introduced the CCC website, suggesting that this would be the core from which such a programme can be started. The Board expressed their thanks and in light of her enthusiasm it was agreed that Annelies should progress the matter on behalf of the Trust. The Chair and Board thanked Annelies for her support.
- ❖ **Oscar After-school care** – document is now completed. Forward action from here?
The 180 degrees report was tabled and discussed. In light of the importance of this document the Board resolved that expressions of interest be sought from members of the community by advertising in the Akaroa Mail and word of mouth. The Motion was put, "The report from 180 Degrees is accepted and disseminated as is". Proposed Geoff Marks, 2nd Vanessa Mitchell. Carried unanimously. Bonnie Schenkel to contact school in view of the school house being a viable space for after school care.
- ❖ **Nursery Water** – Mario Downes to address meeting
Mario Downes confirmed that information received from the plumbing contractor indicated that the supply problem had been solved to the standard required and the satisfaction of the Board. Therefore the secretary to write to CCC to report that the work has been completed as required. Payment for the work had been made by Annelies without confirmation of the status of the work. Matter considered resolved.
- ❖ **Nursery** – Discussed for Nursery to be donated. Sec to contact accountant to organise meeting to discuss further.
- ❖ **Kevin Blogg as Trustee** – **Motion 'to adopted as a LRWCT Trustee'** Proposed Geoff Marks, 2nd Alison Evans accepted

Correspondence;

- Inward/Outward:

- Mary Brennan re concerns BF Hall location
- Walking Festival application to CCC – Donald Matheson completed
- Birdlings Flat Hall build – various

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- 180 Degrees re Oscar After-School Care Feasibility document
- Financial reporting for charities seminar – Moore Stephens Markhams
- Mihi Sinclair – Wairewa Rūnanga re Marae Hui and contract signing
- BF Hall committee minutes
- Katrina Hemley-McLauchlan – LR Youth group re supporting existing groups
- Rātā Foundation funding fairs
- Bernadette Hartley re movie event
- The Brooms band re Thank you event
- Tākahe Marketing and Branding seminar
- Christina Henderson – CDHB re meeting to discuss health care in Wairewa
- Fiona Nicol – Community Advisor – various
- LR Funding Grant agreement
- Jonathon Palmer re land purchase

Correspondence accepted on report given by Sec – Moved Glynis Dobson 2nd Bonnie Schenkel, accepted

Accounts;

Balance: \$408,479.84

- Payments Received: Lotteries \$11500.00, Funday Grant \$801.12, Craft station \$3.00

- Expenditure: CCC - \$60.60 Photocopying April, CCA - \$59.80, Mac Burch - \$149.00 New laptop battery, Glynis Dobson - \$400.00 website and calendar update April/May, Jill Tini \$3512.50, Vanessa Mitchell Treasurer Koha \$1500.00, LR Garage \$54.70, LR Café \$8.90 CCC – photocopying May \$64.40

Moved as accepted

Reports:

- ❖ **Earthquake Memorial** – Annelies Pikelharing to address meeting
- ❖ **Working Issues Party Report + Funding** – Mac Burch to present update to meeting
The Chair described the working Parties data collection and explained to the Board the timeline for respondents. The Trust was requested to indicate their areas of interest.
Motion “That since the LRWCT hold an overall interest in community matters they therefore undertake to provide umbrella support to all groups / individuals that so request” . Moved Stuart Wright – Stow, 2nd Alison Evans. Carried unanimously.

The Chair advised the Board that a proposal has been made that the Trust accept a lodgement of residual funds from the Working Party on behalf of CCC. Currently being drafted with a sensible caveat as to the disbursement of the funds. The Board acknowledged this and accepts the concept in principal.

- ❖ **Birdlings Flat Hall** – Mac Burch to update
The Chair presented to the meeting the refined “localised “draft document for the contract and highlighted the underpinning background definition material. Secretary to finalise the contract as agreed by the Trustees.
- ❖ **Secretary** – Marketing Seminar + NFP + Rātā Foundation

General Business:

- ❖ **Marae/Rūnanga** – Relationships and Hui attendance – Bonnie Schenkel to check with her sister-in-law to karanga on our behalf. Hui reps – Pam, Bonnie, Jill, Mac, Mario
- ❖ **BF Hall Builders Contract** – Motion ‘*The Contract gets accepted with associated amendments subject to approval by CCC and the Contractor*’ proposed Geoff Marks, 2nd Pam Baird, carried

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- ❖ **Internet Banking + Assignees – Motion ‘to set up internet banking’** Proposed Geoff Marks, 2nd Stuart Wright-stow, Carried
- ❖ **AGM Provisional Date** – August 7th 2016 Vanessa Mitchell to get accounts to Jill Tini prior to 2nd week in July. Sec to complete written Audit requirements as per the new reporting standards.
- ❖ **Okana River Trail** – John Stroh cutting a path \$280 per day and will need 2 days work.
- ❖ **Little River Grant Funding Agreement – Motion ‘That the LRWCT accept monies on behalf of the Community’** Proposed Mario Downes, 2nd Geoff Marks, Carried

Other Business: (Members input/ideas)

- ❖ The Board rejected the suggestion that meeting times return to 7:00 pm in the winter months.
- ❖ Stuart Wright Stow spoke concerning the Rating District and funds that were being held to defray hardship arising from this. Request that the Trust consider if such funds should be held by the Trust and how they might be disbursed. This matter to be resolved for the next meeting.
- ❖ Alison Evans described environmental concerns regarding the Wasp infestation in Little River which is reaching epidemic proportions. She noted that a letter will be written by her requesting Trust support in this matter at the next meeting.

Date/Time of next meeting:

Monday 4th July 2016 at 7:30pm Little River Rugby Club Rooms

Meeting closed: 9:40pm