



Little River Wairewa Community Trust

Minutes

Monday 7th November 2016 at 20:35 Little River Service Centre

Board Members

Robert Burch. Chair	Vanessa Mitchell Treasurer
Kevin Blogg	Alison Evans
Pam Baird	Donald Matheson
Mario Downes. Vice Chair	Bonnie Schenkel
Glynis Dobson	Stuart Wright-Stow (Absent)
Geoff Marks	

Secretary Barb Gaeth

Advisors Ms Fiona Nichol

Community Representation:

Don Babe and Craig Mason – Little River Rail Trail
Bruce King

Meeting opened

Index

1. Apologies
2. Confirmation of the previous minutes
3. Matters Arising
4. Representations from Members / Public
5. Correspondence
6. Accounts
7. Reports of Committees / Members
8. Matters of urgency
9. General Business
10. Date and place of next meeting
11. Close of meeting

1. Apologies Mario Downes, Glynis Dobson, Kevin Blogg, Anneliese Pikelharing

2. Confirmation of Previous Minutes– October 2016

The minutes of the Board meeting held on Monday 3 October are attached.

The Board members are asked confirm that these minutes are a true and accurate record of the meeting.

Proposed: Vanessa

Seconded: Alison

3. Matters Arising

The Mad Hatter event was held in September 2016 as a thank you for volunteers. Pam Baird suggested that the next time there is a Thank You for volunteers that it be promoted as such.

Annaliese rang with apologies – there is more work done on the Okana Trail asap and wants John Stroh to be able to continue weeding – cost half a day \$250 or full day \$324. Chair is to talk with Anneliese re completing a Project Brief and budget for the funding needed which will then be applied for once paperwork is sorted.

Oscar Programme

The Secretary gave an update of where things were at:

Both interested parties who had sent in their CVs have been contacted and have both still expressed an interest. Secretary is going to contact them and propose an informal meeting between them (facilitated by Secretary) to see whether there can be movement together in this plan.

The Report for the Oscar Programme is available for the community to read – it is held in the Library at the Service Centre. This has been advertised on the Trust website and Face Book page.

Alison Evans said that it was necessary to keep the school (Christian) in the loop with what is happening. The house on the school grounds may still have room available however a couple of the rooms have already been rented out.

Bonnie Schenkel has spoken with Christian about this and he is still keen. The Chair is to arrange a time to visit and speak with Christian.

Bonnie also wondered about using the hall as a suitable venue however Alison Evans stated that as it is owned by the City Council there is no facility to be able to run a business from the premises.

Another venue raised was the Ju Jitsu rooms – however these would not be up to code

4. Representations

Don Babe and Craig Mason from the Little River Rail Trail Trust gave a talk briefly outlining the work that is being done at present. Their vision is that there will be a round trip on the trail from Selwyn to the central city which will pick up most tourist spots in Christchurch. It is possible to do in one day or even a 2 to 3 day round trip. Suggested that it could be great advertising for the Little River area and that it could be in the Trust's interest to promote this. The Rail Trail has been deemed "A Great Ride" by the council.

They are asking for the Trust to get behind them and support this going forward to enable traction with the Christchurch City Council. The CCC is needed to give consent for the use of paper roads.

Geoff Marks asked what it may require from the Trust – they are looking for backing, possibly a letter in support, also to be able to use the Trust name? They believe it is very important to get the local people on side. At present the CCC is busy with 13 other rail trails that are being developed.

Pam Baird asked about whether the Haaglund Ride was still an option – Craig said that it was but also the possibility of a helicopter lift.

There was mention of the possibility of conflict of interest between walkers and bikers. Donald Matheson inquired as to whether there had been contact with the Rod Donald Trust. It was also mentioned that there should be consultation with the Community Board.

The Chair asked for more detailed description ie maps so we can be clear where these trails go and for them to send us further information for The Trust's consideration.

Bruce King – The Coronation Heritage Garden

Bruce has been looking after the Coronation Garden.

The Coronation Heritage Garden evolved through a group of people including myself (Bruce King) developing gardens on top of the two septic tanks outside the Little River Craft Station, the old Railway station.

While walking past the Coronation Heritage Garden site and despairing at its untidy and uncared for appearance, then observing photographs in the Little River museum, in the Craft Station, of when the memorial gates were first opened in 1923. From here it was apparent there was a desire and a need to beautify this very important landmark. Twenty six local folk had died in WW1 and six in WW2 - the ultimate sacrifice.

The Trust has funded \$400 towards expenses – plants, sprays in the past. Bruce wanted to personally thank the Trust for this and ask whether a similar donation could be made towards the costs of further planting etc.

Bruce also suggested that he would like to involve the local school and pre school in the planting programme.

The Treasurer is to work out funding options and respond to Bruce King in due course.

Unable to move on this tonight as there was no quorum

5. Correspondence

Outwards

Inwards

Confirmation of Correspondence – unable to confirm due to lack of numbers

The members of the Board are requested to confirm that the inward correspondence be accepted and the outward endorsed.

Moved

Seconded

7. Matters of Urgency - None

6. Accounts

Income \$0

Cheques in. \$0

Cheques out:

- \$50,230.00 – Birdlings Flat build
- \$805.00 - walking festival
- \$200.00 - music for breakfast
- \$1000.00 - play centre hui
- \$1000.00 - Barb wages
- \$2000.00 - Barb wages
- \$245.00 - meat for breakfast
- \$502.00 - food breakfast
- \$220.00 - internet web hosting
- \$213.00 - decorating for breakfast
- \$75.00 - hall hire for breakfast

Balances: \$344517.56 on 31/10/2016

Accounts be paid

Moved: Geoff Marks Seconded: Bonnie Schenkel

7. Reports

8. General Business

That the Trust can apply for Lotteries Grant of \$10,000 for Wages/Administrative expenses and Events for the next 12 months

Moved: Geoff Marks Seconded: Donald Matheson

That funds be released to purchase a dedicated cell phone SIM for Trust (used by Secretary), a laser printer and a filing cabinet for administrative purposes

Moved: Geoff Marks Seconded: Vanessa Mitchell

Events:

There was a discussion about the 6 proposed events for the next 12 months.

The following were chosen by the Trust as being their top picks.

Community Breakfast
Christmas Party
Volunteer Thank you
Senior Hui
Easter Egg Hunt
New Year's Party
Birdlings Flat event
Family 'adventure' event

Need to make sure that each part of the community is covered – Donald Matheson

This will be carried through to December meeting as all Trustees were not present – list to be sent to Trustees for further consideration as the motion passed in previous meeting stated 6 events only

Wasp Eradication:

Alison Evans has a presentation to share at the next meeting and she will also bring along a Pest Control Officer. A representative from Akaroa will also be invited.

Alison would like to apply for funding through the Rata Foundation – this funding is available all year around if under \$20,000 (Geoff Marks supplied this information)

Fiona Nicholl is to assist Alison with putting together a strategy going forward

(Treasurer noted that the last payment for traps was \$391.00 in January 2015)

More Trustees needed:

As Pam Baird has resigned as Trustee, there needs to be a replacement sought.

Trailer Bookings:

Donald Matheson queried how to handle money coming in from the trailer bookings – Treasurer is to supply an invoice/receipt book for this purpose

It was mentioned that the Registration for trailer is due – Treasurer to follow up

Birdlings Flat Kitchen:

Geoff Marks gave an update regarding having a "commercial" kitchen in the build. The cost is \$700 annually to register with CCC with an ongoing \$600 monthly to keep registration up to date.

The kitchen needs to have benches and appliance surfaces that are smooth, impervious and easily cleanable.

There needs to be suitable handwashing facilities providing hot water, soap and disposable towels for hand drying.

This information will be relayed by Bonnie Schenkel to the Birdlings Flat Build Committee at their meeting on 8th November 2016 to enable them to make a decision in this regard.

9. Closure of Meeting - 9.50pm

10. Date and place of next meeting Monday 5th December 2016