

## LITTLE RIVER WAIREWA COMMUNITY TRUST MEETING

Monday 3 October 2016 7.30pm in the Meeting Room at the Little River Service Centre

### MINUTES

**PRESENT:** Mac Burch (Chairman), Kevin Blogg, Pam Baird, Geoff Marks, Tori Peden (Community Board Representative), Donald Matheson, Alison Evans, Stuart Wright-Stow and Mario Downes (Vice Chair), and Glynis Dobson (Minutes) Jo Saunders

Chair welcomed members and introduced our two guest speakers Mr Shaun McCracken and Dr Oliver Setchell.

1. **APOLOGIES:** Bonnie Schenkel, Marcus Peuntener.

2. **CONFIRMATION OF SEPTEMBER MINUTES** – The paragraph “*John Stroh to be reimbursed \$180.00 for five hours work weeding and digging holes as part of the Perma Biodiversity Programme at Little River School 15 children have planted 35 Trees.*”

**Should read** “Annelies on behalf of Living Streams Nursery made an additional request that Living Stream Nursery be reimbursed \$180.00, for John Stroh, for five hours work weeding and digging holes as part of the Perma Biodiversity Programme at the Little River School, by the Little River Wairewa Community Trust”

Discussion clarified that all monies available to Living Streams Nursery held by the LRWCT had been spent previously by the Living Streams Nursery, therefore the motion was put that

**“The Living Stream Nursery request for the retrospective payment for extra work done by John Stroh to the amount of \$180.00 for the Okana Trail Development be declined.**

**Moved Pam Baird    Seconded Geoff Marks    Passed**

With this amendment in place the Minutes of the Meeting held on Monday 5 September were passed as a True and Correct Record of that meeting.

Proposed Kevin Blogg.

Seconded Geoff Marks/ Passed

### REPRESENTATION –

**Shaun McCracken** gave us a very informative talk with slides showing location of the Flood Mitigation work and the future plans of same in the Little River Rating District. Approx. \$39,000 had been spent to date clearing Willows, poisoning stumps, spraying and bank stabilization. Concerns were raised about river bank erosion by Kevin Bloggs home in Western Valley Road. Shaun took note of this. **Donald** to contact Shaun for a copy of the slides showing work locations to go on the website/Facebook page for Community Information.

**Dr Oliver Setchell** – Works from the Ferry Road Medical Centre. He has been two years in New Zealand and spoke informally about the possibilities of having a Medical Service in Little River. He is very interested in exploring the possibilities of this maybe as a remote service with an Outreach Clinic. To be viable a Doctor Service would need full community support with a minimum of 1,000 people to register as patients to enable funding to be gained for 5 sessions a week or 2 ½ days. General

discussion between Dr Oliver and those present was left with Dr Oliver Setchell going to discuss matters further with his partners and the Trust to decide how we can best support him.

### 3. MATTERS ARISING

- **Appointments Panel Result** – The Appointments panel have spent considerable time on this and have a shortlist of 4 to make a choice on. We will be notified in 24 hours of our new Secretary/Coordinator and the other candidates will be notified of the appointment of the successful applicant. **Mac to attend to.** The members of the Appointments Panel, Stuart, Alison, Mario and Mac were thanked for all their work on this.

Stuart Wright-Stow, Alison Evan and Jo Saunders left the meeting.

- **Mad Hatters Report** – Mario – Good Event, attended by approx. 75 people. Band, food, decorations and prizes were all great. Mario thanked all who helped with the event. Probably a good event to run again. But needs a longer lead in time to promote better. An Event report needs to be written - **Vanessa**

- **Community Breakfast** – Draft Poster presented and changes made. Posters to be put up asap and flyers organised for 2/3 weeks before the breakfast to go out with the Rural Mail and website - **Glynis** Facebook – **Donald**. Distribute flyers through school Friday before – **Bonnie**. Music – Reuben- **Glynis** to contact and let Vanessa know his costs for playing on the day.

Planning meeting to be set up for 9.00 am Tuesday 18 October at the Rugby Club Rooms. **Glynis to book rooms and email Sub Committee** - Mario, Vanessa, Mac, Bonnie and Secretary/Coordinator. An order of demonstrations and presentations will need to be organised, plus food, etc.

Main focus of the Breakfast is a social affair with either a demonstration, display and/or presentation from the following groups who have confirmed.

Marcus Puentener - Love Little River – with 50k's through Little River, The Little River Trap Library – Alison Evans, The Little River Big Ideas Group – Janet Reeves and a Defibrillator demonstration with Jo Saunders.

- **Logos for Games Trailer** – Bryan Morgan originally organised the logos of our Official Sponsors for the games Trailer and would hopefully still have the file – **Mac to contact Bryan**. Mario is able to put them on if needed.

- **Reply from Amy Adams/LTSA** – leave on Table

- **Te Mata - Birdlings Flat** – Mario. Five poles in the ground. Ok to order concrete and pour. Progress payments to be made according to contract. Please also refer to Builders Report under General Business.

Mario left meeting.

**Defibrillators** from August Meeting – Jo Saunders has already left meeting. Put on hold.

- **Annelies Project and extra Budget Request** – **John Stroh Bill**. Kevin Blogg drew the Trustees attention to the fact that Living Streams Nursery is in the process of becoming a Trust. It will therefore in future be expected to resource its own funding independently of the Little River Wairewa Community Trust. The Trustees were in agreement, that the extra budget request be held on the table for resolution at next month's meeting when the matter could be clarified with Annelies present.

#### **4. CORRESPONDENCE Outwards**

1. Marcus Puentener Logo Quote 31 August 2016
2. Trailer logos 4 September 2016
3. To the Brooms and Reply 5 September 2016
4. Hayley Grant reply – Trailer logos and pix 7 September 2016
5. To sign network 7 September 2016
6. Minutes and Facebook ex Glynis 8 September 2016
7. Chair to Dr O Setchell and reply 9 September
8. Update for Trustees 12 September 2016
9. Geoff Consent Process update to CCC 13 September 2016
10. Ruia Health Day for Trustees 13 September 2016
11. Defibrillators to 28 September
12. Chair to Marcus re Coordinator for 30 October sent 28 September 2016.
13. Rata Foundation Games Trailer details to Marcus 27 September 2016
14. Charities invite to Trust 27 September 2016
15. Various responses to Candidates to 27 September 2016
16. Reply to John Stroh 30 September 2016.

#### **CORRESPONDENCE INWARDS**

1. Amy Adams reply 26 August 2016
2. Marcus Puentener Logo Quote 31 August 2016
3. Minutes and Facebook ex Glynis 8 September
4. Fiona Waghorn request Easy Up 9 September 2016
5. Rata Foundation Order Summary 13 September 2016
6. Draft Invitation to Local Community Groups 13 September 2016
7. Charities commission invite 13 September 2016
8. Geoff Consent Process update to CCC 13 September 2016
9. Rehua-health-day-poster-A4-v2 13 September 2016
10. Defibrillators 26 September 2016
11. Kevin Railways Trust request for BBQ 27 September 2016

LRWCT Minutes October 2016

12. Marcus reply 28 September 2016
13. Annelies Request for funds 30 September
14. Draft John Stroh 28 September 2016
15. Okana Track Plan presentation and budget Annelies
16. Inward from Candidates to 26 September 2016
17. Vanessa audits 3 October 2016.

**CONFIRMATION OF CORRESPONDENCE** – Moved Geoff Marks seconded Vanessa Mitchell/passed

#### 5. MATTERS OF URGENCY

New Secretary/Coordinator will be appointed in 24 hours

AGM date to be Monday 7 November 2016

6. **ACCOUNTS – Vanessa** - Account Balance \$414,920.07. Accounts to Pay \$600.00 for Glynis. (\$400.00 Aug/Sept Updating Website, \$200 for organising Little River Welcome Bags.)

September Grant Payments received - CCC \$2,970.00, Crown Grant \$6,900,

Refund GST        \$1,355.00

**ACCOUNTS BE ACCEPTED AND PASSED FOR PAYMENT** – Moved Geoff Marks, seconded Pam Baird.

Vanessa is working her way through an Internal Affairs Audit. All under control. A Contract needs to be sorted for the Community Calendar and Website Coordination for Glynis. **Mac/Glynis/Vanessa**

#### 7. GENERAL BUSINESS

**Birdlings Flat Build - Builders Report – Geoff** - Progress payment of \$54,000.00 due once floor finished. Progress payments to be made according to contract. Geoff as LRWCT representative on site to email in writing approval for payment of all invoices to Vanessa.

**School Access area – Bonnie (Not Present)** - Access for School and Playcentre and amenities' in the Domain very muddy. **Tori** undertook to contact Council and Jonathon Palmer of the Reserves Committee to see if a solution can be found.

**Treasurers Workload** – Vanessa happy with her workload.

**Toilet Facilities – Tumbledown and Magnet Bay** – held over. Marcus Puentener interested in being involved if a working party is formed for this project.

**Draft Little River Big Ideas document 28 September Version – Donald** has concerns on the wording On page 12 under the heading **Co-ordination** "The Little River Wairewa Trust\* has agreed to act as the umbrella organisation for coordinating all the projects. This may take the form of regular update from a spokesperson, who may volunteer or be nominated to oversee projects under a particular area"

He suggested wording along the following lines.

*"The Little River Wairewa Community Trust act as an umbrella organisation to support projects"*

Need some discussion. Wording change to be put on Agenda for November Meeting. Changes for the final document need to be in by December. Draft Document available Fiona Nicoll. **All Trustees to have a read**

\*(should be Little River Wairewa Community Trust)

Meeting closed at 9.25pm.

8. **DATE OF NEXT MEETING** 7 November 2016 in the Meeting Room at the Little River Service Centre at 7.30pm. AGM