

## Project Brief – Little River Wairewa Community Trust

<b>Name of Project:</b> Creating the Games Trailer
<b>Description:</b> Fully equipped covered road licensed trailer for community recreation events and programmes. Available across whole BP for hire at low cost.
<b>Copy of Meeting Minute to Accept Project:</b> 27-11-14 To consider proposal from Penelope to apply for Summer Fun programme and equipment costs including a fully equipped games trailer. <i>Moved Tori/ Seconded Pam : Approved</i>
<b>How do we know this is needed? How did it come about?</b> The city has one and the Trust believes it would be useful for BP. There was unmet demand last year on BP for the City based one. Having one based in the city is inaccessible for most of BP. Funding is available for it.  Okuti Recreation Club has agreed to store it under cover on their premises.
<b>Expected Outcomes For Community:</b> (Tangible and intangible) <ul style="list-style-type: none"><li>● A games trailer ready for summer and for the Project coordinator to manage.</li></ul> NOTE: If the project coordinator does not happen then the Trust needs to be prepared to manage it another way.
<b>How much will it cost?</b> (Budget breakdown)  \$5000 is hopefully available and could be more dependant on programme funding received and how it is allocated.
<b>Where will the money come from?</b> (Include the meeting minute to apply for any funding) CERA Minute from above 27-11-14 Penelope will write proposal to CERA on behalf of the Trust.
<b>Milestones/Review Points.</b> (To check if is on track and whether to continue) <ul style="list-style-type: none"><li>● Plan for trailer construction</li><li>● List/quotes for equipment</li><li>● Manufactured trailer</li><li>● Finished product</li></ul>
<b>Expected Completion Date</b> Mid January 2015
<b>Trust Member Leading This Project</b> Marcus – who has already investigated this idea in the past. The Park Rangers have one similar.

**Date Brief Written:**

**27 Nov 2014**

<b>Other Trust Members/Stakeholders/Helpers</b>
---

Tori suggested Murray could be helpful and perhaps Mario
--